



TO: Councillors R Schofield (Chairman), G. Chenery, P. Einchcomb, D. Gotel, A Gray, L. Holt, A. Hope, R Hunt, K Jasper, A. Oliver, D. Pierce, R Robinson, J Smith, N Walton, J. Wright

NOTICE OF MEETING

Notice is hereby given of

**A MEETING OF
THE FLEET TOWN COUNCIL**

on

Wednesday 5 April 2017 at 7 p.m.

in

The Harlington

All members are summoned to attend

SIGNED:

Town Clerk

Date: 29 March 2017

AGENDA

Item 1 APOLOGIES

Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable.

Item 2 DECLARATIONS OF INTEREST

Under the Local Authorities Localism Act 2011, members must declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Members are reminded that they must disclose both the existence and the nature of a personal interest that they have in any matter to be considered at this meeting. A personal interest will be considered a prejudicial interest if this is one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the members' judgement of the public interest.

Item 3 QUESTIONS FROM THE PUBLIC

(3 Min per person maximum 15 minutes)

To receive questions and statements from members of the public.

Item 4 MINUTES OF PREVIOUS MEETINGS

To receive and approve as a correct record the minutes of the Council Meeting held on Wednesday 1 March 2017 and the extra ordinary meeting on Monday 27 March 2017 -copies attached

To receive resolutions and consider approval of recommendations from the following committees and to return to committees any issues for reconsideration.

Special Meeting of the Establishment Committee 5 October 2016

(The internal auditor has drawn attention to the oversight that these minutes were not presented to Council on 2 November 2016.

Furthermore SO 38 only authorises the Establishment Committee to recommend such matters to Council. To regularise the matter, Council is asked to Resolve the matters at item 3 of the minutes of the Establishment Committee held on 5 October 2016)

Development Control Committee 27 February ,13 March 2017

Policy and Finance Committee 20 February 2017

RLA Committee 15 March 2017

Establishment Committee with its
recommendation to Council 22 March 2017

- Copies attached

Part 1 – ITEMS FOR DECISION

Item 5 THIRD INTERIM INTERNAL AUDIT REPORT

To receive the third interim internal audit report and the associated action plan
-copy attached

RECOMMENDATION

To receive the third internal audit report and approve the action plan

Item 6 REVIEW OF STANDING ORDERS AND FINANCIAL REGULATIONS

As a matter of good practice, arrangements are in place for the officers to review Standing Orders/Financial Regulations and for any proposed amendments to be considered at the Annual meeting of the Council on 11 May 2016. For example, a query has arisen regarding

SO 12 Recission of previous resolutions and whether SO 12 applies to both committee and council resolutions or only council resolutions

Members are therefore invited to suggest, for consideration by Council, any revisions to Standing Orders or Financial Regulations. These should be submitted to the Town Clerk by 20 April 2016
A copy of these documents is available in each member's copy of the Councillor's Handbook

RECOMMENDATION

That members submit any proposed changes to the Standing Orders or Financial Regulations to the Town Clerk by 20 April 2016 for consideration at the Annual Council meeting on 10 May 2017

Item 7 2017/2018 BUDGET ALLOCATION

To receive the final version of the 2017/2018 budget allocation-copy attached

RECOMMENDATION

To receive the final version of the 2017/2018 budget allocation

Item 8 FINANCIAL MONITORING

To receive:

- a) Cash book up to February 2017
- b) List of payments for February 2017
- c) List of receipts for February 2017

- Copies attached

Item 9 COMMITTEE TIMETABLE 2017/2018

To receive a committee timetable for 2017/2018 showing proposed amendments in red to the dates previously approved by Council on 7 December 2016-copy attached

RECOMMENDATION

To approve the revised committee time table for 2017/2018 in readiness for presentation to the Annual Council meeting on 10 May 2017

Item 10 HARLINGTON DEVELOPMENT CONSULTATION PETITION

To note the receipt of a petition from members of the public regarding the Harlington Development - copy attached

Part 2 – ITEMS TO NOTE

Item 11 FLEET HALF MARATHON

To receive a thank you letter from the organisers of the Fleet Half Marathon held on Sunday 19 March 2017-copy attached

Item 12 HCC/HDC

To receive any update on any HDC/HCC matters concerning FTC

Item 13 TOWN CLERK'S REPORT

To receive and note the Town Clerk's Report-copy attached

Item 14 ANNUAL RESIDENTS' MEETING

To receive the minutes of the Annual Residents 'Meeting held on 28 March 2017

Item 15 DATE AND TIME OF NEXT MEETING

The next meeting of the Council will be the Annual Council to be held on Wednesday **10 May 2017** at the Harlington at 7pm

PLEASE NOTE THE DATE OF THE NEXT MEETING WHICH IS ANNUAL COUNCIL AND WILL BE HELD ONE WEEK LATER THAN USUAL ON WEDNESDAY 10 MAY 2017