



**RECREATION, LEISURE & AMENITY COMMITTEE
NOTICE OF MEETING**

Notice is hereby given that there will be a committee meeting on

**Wednesday 16 December 2015 at 7pm
The Harlington**

All Committee members are summoned to attend

To: Cllrs S Cantle, P Einchcomb, D Gotel, K Jasper, A Oliver, B Schofield, R Woods
J Wright

Signed:

Janet Stanton
Town Clerk

Date: 10 December 2015

The Chairman of the Committee, Cllr Einchcomb, cordially invites you to remain for tea/coffee and mince pies immediately after the meeting

AGENDA

ITEM 1 APOLOGIES

Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable

ITEM 2 DECLARATIONS OF INTEREST

Under the Local Authorities Localism Act 2011, members must declare any interests and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Members are reminded that they must disclose both the existence and the nature of a personal interest that they have in any matter to be considered at this meeting. A personal interest will be considered a prejudicial interest if this is one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the members' judgement of the public interest.

ITEM 3 QUESTIONS FROM THE PUBLIC (3 Min per person maximum 15 minutes)

To receive questions and statements from members of the public.

ITEM 4 MINUTES OF PREVIOUS MEETING

To receive and approve as a correct record the minutes of the RLA Committee held on 16 September 2015 –copy attached

Part 1 – ITEMS FOR DECISION

ITEM 5 THE HARLINGTON AND ANCELLS FARM COMMUNITY CENTRE REPORT

To receive for noting an update on events, hiring's and operational activities of the Harlington and Ancells Farm Community Centre from the General Manager.
Copy attached

RECOMMENDATION

To note the report of the General Manager.

ITEM 6 CAFÉ UPDATE

To receive for noting an update on the vision and plans moving forward for the Café

Copy attached

RECOMMENDATION

To support and note the report

ITEM 7 BASINGBOURNE PAVILION

To receive and consider a report from the Facilities and Open Spaces Manager on the refurbishment of Basingbourne Pavilion

RECOMMENDATION

1. To approve the Phase 1 work programme proposal for Basingbourne Pavilion during 2015-2016
2. To approve Phases 2 and 3 work programme proposal for Basingbourne Pavilion during 2016-2017

ITEM 8 FLOOD DEFENCE – BASINGBOURNE WOODS

In light of the recent flooding, the Flood Risk Infrastructure Engineer at Hart District Council (HDC) has been looking at ways to reduce the risk of flooding in the area. As result, it is planned to install a trash screen on the Sandy Lane ditch at Basingbourne Woods. This screen will then become part of HDC's Maintenance Team's weekly maintenance schedule and would be be checked and cleared once a week after installation. However, before the work can proceed permission must be obtained from Fleet Town Council as the trash screen will be sited on FTC land. Members are asked to consider the request#.

Attached details of the plan

RECOMMENDATION

To approve the request from HDC to install a trash Screen on the Sandy Lane ditch in the Basingbourne Woods

Part 2 – ITEMS TO NOTE

ITEM 9 FACILITIES OFFICER'S REPORT

To note the Facilities and Open Spaces Manager's Officer's Report – copy Attached

ITEM 10 CEMETERY OFFICER'S REPORT

To note the report of the Cemetery Officer-copy attached

ITEM 11 REPORT OF THE TOWN CLERK

To note the update report of the Town Clerk – copy attached

ITEM 12 DATE AND TIME OF NEXT MEETING

The next meeting of the Recreation, Leisure and Amenities Committee will be held on Wednesday 16 March 2016 at **7pm** in the Harlington.