



FLEET TOWN COUNCIL

MINUTES OF THE RECREATION, LEISURE AND AMENITIES COMMITTEE

Wednesday 19 December 2018 at 7pm

The Harlington

PRESENT

Councillors:

Paul Einchcomb (Chairman)
Grahame Chenery
Leslie Holt
Kathy Jasper
Alan Oliver
Bob Schofield
Sue Tilley
Peter Wildsmith
George Woods

Also Present

Janet Stanton-Town Clerk
Alex Robins-General Manager The Harlington
Ben Crane-Facilities and Open Spaces Manager
Sian Taylor-Cemetery Officer
Sheila Rayner-Committee Clerk

RLA Dec 2018 ITEM 1 APOLOGIES FOR ABSENCE

There were no apologies for absence

RLA Dec 2018 ITEM 2 DECLARATIONS OF INTEREST

There were no declarations of interest

RLA Dec 2018 ITEM 3 QUESTIONS FROM THE PUBLIC

There were no questions from the public

RLA Dec 2018 ITEM 4 MINUTES OF PREVIOUS MEETING

The minutes of the meeting of the RLA committee held on Wednesday 19 September 2018 were approved and signed by the Chairman as a correct record.

It was confirmed that the Ancells car park management fee matter was still to be followed up(item 5)

A meeting had been held with the Cricket Club (item 11)

RLA Dec 2018 ITEM 5 THE HARLINGTON AND ANCELLS FARM COMMUNITY CENTRE (taken after item 8)

The report of the General Manager of the Harlington for the period Sept –Nov 2018 was presented and the following matters were discussed:

- Successful opening performances of the pantomime
- Successful December party nights
- Coffee shop recruitment now in post
- Recruitment arrangements for technical /lighting/sound operatives
- Hirings of Ancells Farm community building
- Ticket sales to be treated as contributions to overheads (not as a profit)
- In performance reports, amalgamate Bar and Ancillary sales

RESOLVED

To note the report

RLA Dec 2018 ITEM 6 FACILITIES AND OPEN SPACES MANAGER'S REPORT

Members received the report of the FOSM for the Sept – Nov 2018 quarter

The report was discussed and in particular:

- Aerial runway in Ancells Park
- Publicity surrounding the official opening of Basingbourne Play Park
- Check use of cleaning agents on fading signage in Ancells Park by Friends of Ancells Park

RESOLVED

- a) To consider and note the proposals in the Facilities and Open Spaces Manager's report
- b) To defer approval of the installation of a New Aerial Runway in Ancells Farm Park and the removal of the old unit, to allow for the review of why replacement of the whole structure, zip wire and all the existing rubber mulching is required.
- d) To outline concerns to the Friends of Oakley Park, regarding the installation of a Mud Kitchen in Oakley Park woods including fire, splinters, fixing mechanism, after dark concerns and lack of a risk assessment
- e) To receive the annual Tree Survey.
- f) To approve the supply and installation of replacement park signage.
Proposed funding for this to be taken from 900-9006 (EMR Park Improvements) - £969.00

RLA Dec 2018 ITEM 7 CEMETERY OFFICER'S REPORT (taken after item 4)

The members considered the report of the Cemetery Officer which provided an update on a range of matters.

Members considered implications arising from the designation of the new area for burials as a lawn cemetery. Having considered the impact on maintenance arrangements and the wishes of bereaved families it was

RESOLVED

- a) To permit kerb sets in the new and current burial area
- b) Funeral Directors should be reminded of the rules relating to the cemetery
- c) The Grounds Maintenance contract should be checked regarding the obligation to clear leaves
- d) Approve the installation of a bench in the sanctum area and to approve phase 2 at a cost of no more than £15,000
- e) Approve phase 3 at a cost of no more than £22,000 with the inclusion of seats and planting
- f) To approve the proposed prices for new memorials

The officers were thanked for the great improvement in the appearance of the cemetery

RLA Oct 2018 ITEM 8 CEMETERY CHARGES 2019/2020 (taken after item 7)

The Committee considered the draft cemetery fees and charges for 2019/2020

It was suggested that existing prices should be increased by 2.2% and new prices were in line with similar services in surrounding cemeteries

RESOLVED

- a) To approve the proposed charges for 2019/2020
- b) To make it clear that the lease for kerb block memorials included the cost of the memorial

RLA Dec 2018 ITEM 9 FLEET TOWN FOOTBALL CLUB

A report was presented following a meeting between officials of Fleet Town Football Club and Cllrs Einchcomb, Oliver and Schofield

All the issues in the report were discussed and in particular:

- The welcome news that the club had no aspirations to be in a league other than the one they are currently in
- Growing community awareness
- Acceptance of FTFC breaches of the lease with FTC
- The involvement of volunteers
- Current financial situation and rent arrears to FTC
- Details of proposed pre school sub letting and the expected yield
- Planning regularisation of the building extension
- The search for funding opportunities
- Insurance cover
- Coaching appointment
- Image of the club

RESOLVED

- a) That the insurance of the buildings be regularised and evidenced by FTFC to FTC as a matter of urgency
- b) That a statement setting out the sums owed to FTC by FTFC be prepared and supplied to FTFC early in 2019 to assist the club in planning their financial recovery

RLA Dec 2018 ITEM 10 PUBLIC SPACE PROTECTION ORDER –DOG CONTROL

The members considered a request from HDC regarding Dog Control on FTC open spaces
The members supported the principle but discussed the possible financial implications

RESOLVED

FTC to approve its green spaces inclusion in the Public Space Protection Order and that the areas be policed at no cost to FTC and with clarification on the cost of signage in FTC parks

RLA Dec 2018 ITEM 11 NEW BENCHES

Members considered a request from HDC for FTC to maintain two benches supplied by HDC. Members questioned the locations and need for the new benches and confirmation that they would be supplied and installed by HDC

RESOLVED

To approve maintenance of the proposed new benches supplied and installed by HDC subject to the satisfactory proposed locations

RLA Dec 2018 ITEM 12 CALTHORPE PARK PLAY AREA

The members considered a report from the Calthorpe Park Working Group regarding the siting of a new playground and the approval to an application for S106 funding.
The detailed proposals, including parking for the disabled, the different play zones, CCTV requirements, installation of paths and bins and benches, were discussed

Members discussed the wetness of the area and the drainage requirements.

It was explained that the division of the work to be undertaken would be tendered in lots and the market was currently being tested to assess the most beneficial split

RESOLVED

- a) To approve the site in Calthorpe Park for a new play area
- b) To approve the application to HDC for S106 funding for the scheme
- c) With an extraordinary meeting to be arranged, the RLA committee to progress and implement the tendering process for the scheme

Cllr Wildsmith left the meeting during discussion of the above item at 9.25pm

RLA Dec 2018 ITEM 13 ROSPA REPORTS

The members noted the 2018 ROSPA reports for Ancells Farm, Basingbourne Park, Edenbrook (Blackthorns and Sorrels), Calthorpe Park, Oakley Park and The Views. Any issues were of a minor nature and were being dealt with by the Grounds Maintenance contractor

RLA Dec 2018 ITEM 14 S106 FUNDING

It was noted that FTC has £245,000 S106 funds available as at 1 November 2018

RLA Dec 2018 ITEM 15 REPORT OF THE TOWN CLERK

The Town Clerk reported the receipt of an application on behalf of some neighbours in Ancells to hold a community get-together on the grassed area behind Shetland Way on 23 December 2018

Following careful consideration it was

RESOLVED

To approve the use of the land behind Shetland Way on 23 December 2018 between 4-9pm on condition:

- that the numbers are limited to 20 adults and 10 children
- that the use of the BBQ is covered by public liability insurance evidenced by the organisers
- Appropriate fire extinguishers or a garden hose connected to a water supply be arranged
- No nuisance to be caused through loud music, flashing lights etc
- Removal of litter
- that gate crashing would not be tolerated
- that the event is given no publicity and is not promoted on social media

RLA Dec 2018 ITEM 16 DATE AND TIME OF NEXT MEETING

The next meeting of the Committee will be held on Wednesday 13 March 2019 at the Harlington at 7pm

There being no further business the meeting closed at 9.55 pm

Chairman.....Date.....