

## **MINUTES OF THE FLEET TOWN COUNCIL**

**6 July 2011 7.30pm**  
**The Harlington**

### **Councillors**

Robert Schofield, (Chair), Richard Appleton, Chris Axaam, George Woods, Chris Butler, Paul Einchcomb, Sue Fisher, Steve Forster, Denis Gotel, Alan Hope, Leslie Holt, Andrew Macallan, Richard Robinson, Sue Tilley.

### **Also Present**

Cllr Tim Davies – for part of the meeting  
Cllr Wheale – for part of the meeting.  
Shar Roselman – Clerk

### **F.C. JULY 2011 ITEM 1: APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Perthen, Cllr Chenery and Cllr Hurley.

### **F.C. JULY 2011 ITEM 2: DECLARATIONS OF INTEREST**

No declarations of interest were received aside from membership of the Pond Society, which was not deemed to be pertinent to agenda item 5.

### **F.C. JULY 2011 ITEM 3: PUBLIC SESSION**

There were no questions from members of the public.

### **F.C. JULY 2011 ITEM 4: MINUTES OF PREVIOUS MEETING**

Cllr Appleton pointed out that the correct heading for the LDF strategy item should read the LDF Core Strategy, not the LDF Housing Strategy.

**Resolved to receive and approve as a correct record the minutes of the Meeting of the Council dated 1 June 2011, with minor amendments changing a seconder from Cllr Holt to Cllr Hope, and the venue of the meeting.**

**Prop: B.S Sec: S.Fisher**

The following minutes were received by Council:

The confidential minutes of the Policy and Finance Committee 20/6/2011

The Planning, Development and Control Committee 13/6/2011

The Recreation, Leisure and Amenities Committee 15/6/2011

The Establishment Sub-Committee Confidential Minutes 8/6/2011

The Police Liaison Partnership 7/6/2011.

It was noted that at this meeting that Nigel Pool represents Churches together, and that the Best Bar none scheme had not yet been adopted by Hart District Council. A request was made that acronyms be explained by the police to ensure full understanding by all. Cllr Appleton commented that he was concerned that the police take account of manhole covers with respect to metal theft.

The following minutes were deemed not to have been received, owing to the dates of the meetings, they were circulated too late for consideration.

The Planning, Development and Control Committee 27/6/2011  
The Highways and Transport Committee 25/5/2011

### **F.C. JULY 2011 ITEM 5: POND SOCIETY REPRESENTATION**

The matter of a Town Council representative on the Pond Society was discussed. It was recognised that, as yet, the Pond Society, has not requested an official representative from the Town Council, although Cllr Tilley has been attending meetings for the last year.

**Resolved that, should the pond society wish to invite a formal representative to this meeting, the Town Council nominate Cllr Tilley to attend.**

**Prop: RA Sec: PE**

**Action: Cllr Tilley will discuss this matter with the Pond Society.**

### **F.C. JULY 2011 ITEM 6: CO-OPTION OF A NEW MEMBER**

As a result of the previous applicant for co-option, accepted by Council, withdrawing before becoming a councillor, it was discussed whether to agree to co-opt one of the other two candidates who had applied at the time of the vacancy.

**Resolved to co-opt the individual who had come second in the vote taken at the last council meeting and, should this person be unavailable, to invite the next candidate to become a member of the council.**

All members voted in favour of this proposal.

**Prop: CA Sec: PE**

**Action: The clerk to contact the applicant/s to discuss co-option onto the council.**

### **F.C. JULY 2011 ITEM 7 A: CIVIC EVENTS POLICY**

A third draft of the Civic Events Policy was circulated.

**Resolved to approve the Civic Events Policy subject to the addition of the word 'usually' before the word 'held' in clauses 2.1, 2.3 and 2.4.**

**Prop: GW Sec: PE**

## **F.C. JULY 2011 ITEM7 B: VISION AND WORKING GROUPS**

A paper was received by Council written by the chair, which illustrated the way in which the vision and communication strategy are being formulated, and outlined how the various working groups feed into the vision.

The purpose of the discussion was to confirm the constitution of each working group, and to rejuvenate strategic initiatives.

**The following resolutions were taken regarding the working groups:**

### **The Harlington Management Group:**

Because of the growing competition for hall hire venues, it was crucial that this group set the right strategy.

**Members on this group will be Cllrs Einchcomb, Woods, Schofield, Perthen, Fisher, Gotel, Axaam, Forster, Macallan. Meetings to be held during the day, and will be held as long as three members can attend at any one time. The first meeting of the group will be on 21<sup>st</sup> July at 10 am.**

**Officers on the Group: Shar Roselman, Alex Robins.**

**Prop: BS**

### **The Core Strategy Questionnaire Working Group**

**Members on this group will be Cllr Schofield, Appleton, Gotel, Woods, and Tilley. The group had already met and internally circulated a draft editorial for Town Talk. The next group meeting will be on 7<sup>th</sup> July, at 2pm with the consultant who is designing the survey questionnaire.**

**Officer on the Group: Shar Roselman**

**Prop: BS**

### **Urban Characterisation Study**

**Members on this group were Cllr Macallan (chairman), Cllrs Butler, Gotel, and Pierce. The first meeting date to be set by Cllr Macallan.**

**Officer: Janet Stanton.**

### **Recreation and Leisure Strategy Group**

The recreation and leisure strategy will form a vital element of the vision statement. An important function of this strategy is to establish the evidence base upon which future S106 funding (CIL) can be secured.

**Members of this group have yet to be decided. Cllrs Tilley and Gotel expressed an interest in becoming members of this group.**

**Officers: Shar Roselman/Lucy Campbell**

**Action: Cllrs Schofield and Einchcomb to work out terms of reference for this group.**

### **Public Transparency and Communication**

**Members of this group to be Cllrs Holt, Cllr Forster, Cllr Schofield, Cllr Tilley, Cllr Butler, and Cllr Axam.**

**Officers: Janet Stanton, Sian Taylor.**

**Action: Cllr Schofield to circulate dates for this meeting.**

New councillor name cards were discussed under this public communication strategy. These will be arranged once the new councillor is co-opted into the council. Note, new identity cards to have the Town Council Office telephone number printed on them

### **Management and Monitoring Group**

The Chairman mentioned that Council had given a commitment to members of the public to provide a vision.

**Cllrs Schofield and Woods to meet with the clerk monthly to progress key strategic issues. This group to be supplemented by officers and councillors as deemed necessary.**

## **F.C. JULY 2011 ITEM 8: REPLACEMENT OF CHERNOCKE HALL FLOOR**

The floor in the Chernocke Hall has been damaged by flood water from a washing machine inlet pipe. Fleet Town Council has applied to Hart District Council for insurance for this incident as the floor was regarded as being a structural matter. However, Hart District Council have not advised Fleet Town Council as to whether they were willing to treat this matter as an insurance issue under the lease. The alternative was to apply to the Town Council's own insurers. In the meantime business was being lost from dance groups who hire the hall.

**Resolved not to go ahead and replace the floor until the insurance matter has been settled, and to put a claim into the Town Council's own insurers.**

**Prop: AM Sec: CA**

**Action: Cllr Schofield to approach HDC again on this matter. (Post meeting note: Cllr Schofield has contacted HDC which has advised that the matter has been raised as a claim with its insurers. Therefore it would be illegal, at this time, to send the same claim into Fleet Town Council's insurers.)**

**F.C. JULY 2011 ITEM 9: HART OFF STREET PARKING**

The council received information on the new HDC parking charges. It was noted that discussions had been held with HDC on parking matters. A concern was raised that parking charges had only been increased in Fleet, and not in other parishes. Before setting the next budget, Fleet Town Council will arrange another meeting with HDC to discuss parking.

**F.C. JULY 2011 ITEM 10: CLERK’S REPORT.**

A report was received by council from the clerk. It was noted that the trees had been felled at the entrance to Calthorpe Park in preparation for the pedestrian crossing in Reading Rd North.

Cllr Davies asked if there were any other parishes represented on the Basingstoke Canal Authority Committee. The clerk replied that as far as she knew, Alistair Clarke represented all parishes on that committee.

Cllr Wheale apologised for not attending the Highways and Transport Committee meeting, and advised Council that the cycle route plan for King’s Rd had been altered to incorporate more retailer parking as a consequence of the new Cooperative store on the corner of Clarence Road.

There being no further business the meeting ended at 9.55 pm.

**The next meeting will be on the 7<sup>th</sup> September 2011, at the Harlington, at 7.30 pm.**

**Signed.....**

**Date:.....**