



TO: Councillors R Schofield (Chairman), S Cattle, G. Chenery, P. Einchcomb, S. Forster, D. Gotel, A Gray, L. Holt, A. Hope, K Jasper, A. Oliver, D. Pierce, R Robinson, J Smith, N Walton, R Woods, J. Wright

NOTICE OF MEETING

Notice is hereby given of

**A MEETING OF
THE FLEET TOWN COUNCIL**

On

Wednesday 3 December 2014 at 7 p.m.

in

The Harlington

All members are summoned to attend

SIGNED:

Janet Stanton
Town Clerk

Date: 26 November 2014

AGENDA

Item 1 APOLOGIES

Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable.

Item 2 DECLARATIONS OF INTEREST

Under the Local Authorities Localism Act 2011, members must declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Members are reminded that they must disclose both the existence and the nature of a personal interest that they have in any matter to be considered at this meeting. A personal interest will be considered a prejudicial interest if this is one in which a

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|-------------------------------|------------------|
| b. Bank Reconciliation up to | 31 October 2014 |
| c. List of payments up to | 31 October 2014 |
| d. Income received up to | 24 November 2014 |
| e. Expenditure payments up to | 24 November 2014 |

RECOMMENDATION

- a) To confirm that the bank reconciliation equals zero and Cllr Robinson to confirm that the bank statement matches the reconciliation and to sign the bank statements and payment schedule for 31 October 2014
- b) To receive into the minutes the Income Receipts and Expenditure statement up to 24 November 2014

**Item 7 SCHEDULE OF MEETINGS 2015/2016
RECOMMENDATION**

To consider the draft schedule of meetings for 2015/2016 in readiness for presentation to the Annual Meeting in May 2015-copy attached

RECOMMENDATION

To approve the draft schedule of meetings for 2015/2016 for presentation to the Annual Council meeting in May 2015

Item 8 NEIGHBOURHOOD PLAN

To consider whether FTC should undertake the preparation of a Neighbourhood Plan- Cllr Schofield has prepared a report for consideration by Council – copy attached

RECOMMENDATION

- a) That the Council commits to the development of a Neighbourhood Plan or continues with the status quo in relation to planning controls
- b) If the Council elects to develop a Plan, to nominate a Management Committee to prepare a detailed Action Plan to present to full Council within 3 months

Item 9 COMMUNITY INFRASTRUCTURE LEVY (CIL)-CONSULTATION

Hart District Council has published a draft CIL Charging Schedule which is the subject of public consultation until 12 December 2014. Members are asked to consider if a response to this consultation should be made in the name of Fleet Town Council or whether members should be invited to submit their own individual views.

The following are attached

- (i) HDC Draft CIL charging schedule
- (ii) Draft charging schedule supporting statement
- (iii) Draft regulation 123 List
- (iv) Charging schedule representation form

A copy of the further substantial amount of paperwork is available on the HDC website, the FTC portal and a hard copy to view, in the Town Clerk's office

RECOMMENDATION

To decide if FTC should formulate a response to the draft CIL Charging Schedule for submission to HDC

Part 2 – ITEMS TO NOTE

Item 10 REMEMBRANCE DAY-ROYAL BRITISH LEGION

To note that The Royal British Legion has written a letter thanking the councillors and staff of Fleet Town Council for the arrangements and hospitality which allowed Remembrance Sunday to be celebrated in Fleet-copy of letter attached

Item 11 FLEET FUTURE

To receive any update on the work of Fleet Future

Item 12 HCC/HDC

To receive any update on HDC/HCC matters concerning FTC

Item 13 TOWN CLERK'S REPORT

To note the Town Clerk's update report on progress-copy attached

Item 14 DATE AND TIME OF NEXT MEETING

The next meeting of the Council will be held on Wednesday 14 January 2015 at the Harlington at 7pm