



TO: Councillors R Schofield (Chairman),S Cantle, G. Chenery, P. Einchcomb,
D. Gotel, A Gray, L. Holt, A. Hope, K Jasper, A. Oliver, D. Pierce,
R Robinson, J Smith, N Walton, J Wright

NOTICE OF MEETING

Notice is hereby given of

A MEETING OF THE FLEET TOWN COUNCIL

on

Wednesday 6 April 2016 at 7 p.m.

in

The Harlington

All members are summoned to attend

SIGNED:

Town Clerk

Date: 31 March 2016

REMINDER

Arrangements have been made for individual and a group photo to be taken of the Council members immediately before Council at 6.30pm. Please arrive on time so that Council can get underway at 7pm sharp

AGENDA

Item 1 APOLOGIES

Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable.

Item 2 DECLARATIONS OF INTEREST

Under the Local Authorities Localism Act 2011, members must declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Members are reminded that they must disclose both the existence and the nature of a personal interest that they have in any matter to be considered at this meeting. A personal interest will be considered a prejudicial interest if this is one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the members' judgement of the public interest.

Item 3 QUESTIONS FROM THE PUBLIC

(3 Min per person maximum 15 minutes)

To receive questions and statements from members of the public.

Item 4 MINUTES OF PREVIOUS MEETINGS

To receive and approve as a correct record the minutes of the Council Meeting held on Wednesday 2 March 2016-copy attached

To receive resolutions and consider approval of recommendations from the following committees and to return to committees any issues for reconsideration.

Development Control Committee	14 March 2016
Establishment Committee (Confidential and non-confidential)	9 March 2016
RLA Committee	16 March 2016

- *Copies attached*

Part 1 – ITEMS FOR DECISION

Item 5 CO-OPTION

Further to the meeting of Council on 2 March 2016 to welcome Mr Richard Hunt to the meeting to discuss with him his application for co-option onto FTC

RECOMMENDATION

To determine the application of Mr Richard Hunt to be co-opted onto FTC

Item 6 HCC TRANSPORT ENGAGEMENT ON COMMUNITY TRANSPORT

HCC has published a transport engagement on community transport questionnaire which is required to be completed by 6 May 2016. It is suggested that the Council may wish to authorise the Highways and Transport Working Group to complete the questionnaire on FTC's behalf

RECOMMENDATION

The Highways and Transportation Working Group at its meeting on 12 April 2016, to which all members are invited, be authorised to complete the HCC Transport Engagement on Community Transport questionnaire on behalf of FTC for submission to HCC by 6 May 2016

Item 7 LAWN TENNIS ASSOCIATION GRANT

As part of the grant application, FTC in conjunction with the LTA, has produced a business plan. The business plan needs to include approval that an ear marked reserves mechanism has been put in place for a sinking fund to be used to ring fence funding for the facility to be resurfaced at the end of its lifespan (10 years)

RECOMMENDATION

To approve the establishment of a sinking fund (earmarked reserve) to be used to ring fence funding for the tennis facility to be re-surfaced at the end of its lifespan

Item 8 WINCHFIELD NEIGHBOURHOOD PLAN

FTC has been invited by Winchfield Parish Council to consider and respond to the Winchfield Neighbourhood Plan
As this is a lengthy document it is suggested that members may wish to set up an ad hoc working group to submit comments on behalf of the Council

Documents are available on the FTC portal or the Winchfield PC web site

<http://www.winchfield-pc.org.uk/community/winchfield-parish-council-7804/neighbourhood-plan>

RECOMMENDATION

To establish an ad hoc working group to formulate comments on

behalf of FTC and to submit them to Winchfield Parish Council by the deadline of 29 April, 2016.

Item 9 STANDING ORDERS AND FINANCIAL REGULATIONS

As a matter of good practice, arrangements are in place for the officers to review Standing Orders/Financial Regulations and for any proposed amendments to be considered at the Annual meeting of the Council on 11 May 2016.

Members are therefore invited to suggest, for consideration by Council, any revisions to Standing Orders or Financial Regulations. These should be submitted to the Town Clerk by 20 April 2016. A copy of these documents is available in each member's copy of the Councillor's Handbook.

RECOMMENDATION

That members submit any proposed changes to the Standing Orders or Financial Regulations to the Town Clerk by 20 April 2016.

Part 2 – ITEMS TO NOTE

Item 10 SECTOR LED AUDIT ARRANGEMENTS

Members are reminded that new arrangements for external audit come into force from 1 April 2017. In accordance with the advice contained within the Town Clerk's report to Council on 2 March 2016 that FTC would be best served by remaining within the Sector-Led Audit procurement, rather than procuring its own individual external audit service, the Council is now asked to formally note that FTC will, by default, opt into the SAAA scheme for 5 years. This will minimise resource implications.

Item 11 POLICE REPORT

To receive any up-date report from the Fleet Neighbourhood Policing Team.

Item 12 FLEET FUTURE

To receive any update on the work of Fleet Future.

Item 13 HCC/HDC

To receive any update on any HDC/HCC matters concerning FTC.

Item 14 TOWN CLERK'S REPORT

To receive and note the Town Clerk's Report-copy attached.