



TO: Councillors R Schofield (outgoing chair), R Ashworth, G. Chenery, P. Einchcomb, L. Holt, A. Hope, K Jasper, J Kirkpatrick, A. Oliver, D Pierce, R Robinson, S Tilley, S Wheale, P. Wildsmith, R Williams, G Woods, J Wright

NOTICE OF MEETING

Notice is hereby given of

THE ANNUAL MEETING OF THE FLEET TOWN COUNCIL

On

Wednesday 8 May 2019 at 7p.m.

in

The Harlington

All members are summoned to attend

SIGNED:

Town Clerk

Date: 2 May 2019

AGENDA

Item 1 ELECTION OF CHAIRMAN

To receive nominations for and to elect a chairman of the Fleet Town Council for the local government year 2019-2020

Item 2 ELECTION OF VICE CHAIRMAN

To receive nominations for and to elect a vice-chairman of the Fleet Town Council for the local government year 2019–2020

Item 3 DECLARATIONS OF ACCEPTANCE OF OFFICE

The Town Clerk to formally confirm that all necessary declarations of office have been signed.

Item 4 APOLOGIES

Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable.

Item 5 DECLARATIONS OF INTEREST

Under the Local Authorities Localism Act 2011, members must declare any interests and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Members are reminded that they must disclose both the existence and the nature of a personal interest that they have in any matter to be considered at this meeting. A personal interest will be considered a prejudicial interest if this is one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the members' judgement of the public interest.

Item 6 QUESTIONS FROM MEMBERS OF THE PUBLIC

To receive questions from members of the public

Item 7 MINUTES OF MEETINGS

To receive and approve as a correct record the minutes and the confidential minutes of the Council Meeting held on Wednesday 3 April 2019-copy attached

To receive resolutions and consider approval of recommendations from the following committees and to return to committees any issues for reconsideration.

Planning Committee 8 and 23 April 2019

The Annual Residents' Meeting 26 March 2019

Copies attached

Part 1 – ITEMS FOR DECISION

Item 8 NOMINATIONS TO COMMITTEES and WORKING GROUPS 2019/2020

To consider the allocation of members to committees and working groups

- a) Membership of Committees 2019/2020
- b) Membership of Working Groups 2019/2020

Papers are attached which show the preferences of members for service on committees and working groups in 2019/2020

RECOMMENDATION

To approve the membership of Committees and Working Groups for 2019/2020

Item 9 APPOINTMENTS TO EXTERNAL BODIES

To consider the allocation of members to represent Fleet Town Council on Outside Bodies.

A paper is attached which shows the preference of members to represent FTC on Outside Bodies in 2019/2020.

RECOMMENDATION

To approve the representation of FTC on Outside Bodies for 2019/2020

Item 10 REVIEW OF STANDING ORDERS AND FINANCIAL REGULATIONS

A review of Standing Orders and Financial Regulations has been carried out in line with the usual practice for the Annual Meeting of Council and members have been invited to submit any suggested changes.

No changes are suggested at this stage but any revisions to reflect the NALC model will be reported at the meeting.

RECOMMENDATION

To approve the continuation of Standing Orders and Financial Regulations unless changes are recommended at the meeting

Item 11 MEETING SCHEDULE

Members will recall that a schedule of meetings was approved by Council on 5 December 2018 for adoption by this meeting of the Annual Council.
Copy attached

RECOMMENDATION

To confirm the adoption of the schedule of meetings for 2019/2020

Item 12 MEMBERSHIP OF OTHER BODIES AND ANNUAL FEES

a) Hampshire Association of Local Councils (HALC and NALC)

To approve the membership and the payment of the annual Affiliation Fees. HALC £1,000 and NALC £1,265.00

b) Institute of Cemeteries and Crematoria Management (ICCM)

To consider the payment of the annual Corporate Membership Fee of £100

c) Society of Local Council Clerks

d)

To approve the continuing membership of the Clerk and the payment of the annual fee of £318

RECOMMENDATION

To approve/note the payment of the following fees for 2019/2020

- a) HALC £1,000
- b) NALC £1265.00
- c) ICCM £100
- d) SLCC £318

Item 13 LEASES

At the meeting of Council on 6 July 2016, the following resolution was passed in relation to the leases for:

- Fleet Cricket Club in Calthorpe Park
- 1st Crookham Scouts in Basing borne Park
- 22nd and 26th Odiham Scouts in Calthorpe Park

‘to waive the rent set out in the Particulars to the lease so long as the Tenant shall act in the spirit of the lease and occupy the premises fully in accordance with the terms of the lease. The Tenant's performance against this waiver shall be reviewed by the Council annually. Failure to comply with the said terms shall result in reinstatement of the full rent as set out in the Particulars’

Members were reminded that the annual rental levels of £500 for the Scouts buildings in Basingbourne and Calthorpe Parks and £3,750 for the Cricket Club, payable in four equal instalments were noted.

Members are asked to authorise the continuation of this waiver in the leases

RECOMMENDATION

To approve the continuation of the rent waiver in leases

Item 14 HARLINGTON DEVELOPMENT UPDATE

To receive a verbal update report on the Harlington Development.

RECOMMENDATION

To receive and note the verbal up-date

Item 15 CO-OPTION

The Members to receive and consider an application from Ms Glyn Carpenter to serve as a co-opted member for the Fleet Central Ward-copy attached

RECOMMENDATION

To determine the application to serve as a co-optee submitted by Glyn Carpenter

Item 16 SPEED INDICATOR DISPLAYS - SID's

FTC has requested HDC to locate a SID to be placed along Ancells Road to help derer excessive speeding. A response regarding details of availability is

awaited.

A further request had been received from an HDC Member for SIDs to be sited at the following locations to deter speeding vehicles and capture up to date information on the scale of speeding:

Elvetham Road
Kings Road
Reading Road North
Hitches Lane
Fleet Road south of the station

Members are asked to consider the additional five locations for deployment of SIDs at a cost of £180 per location. It should be noted that no funding has been included in the approved 2019/2020 budget.

RECOMMENDATION

To consider the request for the proposed SIDs installations together with the necessary funding.

Part 2 – ITEMS TO NOTE

Item 17 FLEET TOWN COUNCIL ASSET REGISTER AND LAND OWNERSHIP

To receive and note Fleet Town Council's asset register and land ownership as at March 2019- copy attached

Item 18 STATEMENT OF COUNCILLOR ATTENDANCE 2018/2019

To receive a **statement** of the attendance of Councillors at ordinary meetings of Full Council during 2018/2019- Copy attached

Item 19 INSURANCE COVER

To note that arrangements have been made for insurance cover in 2019/2020-policy certificate attached

Item 20 NEIGHBOURHOOD PLAN UPDATE

To receive a verbal update

Item 21 HCC/HDC UPDATE

To note any matters of concern to FTC

Item 22 TOWN CLERK'S REPORT

To receive the report of the Town Clerk.

Item 23 DATE AND TIME OF NEXT MEETING

The next meeting of the Council will be held on Wednesday 5 June 2019 at the Harlington at 7pm

Part 3 CONFIDENTIAL ITEMS

Under the Public Bodies (Admission to Meetings) Act 1960 Exclusion of the public in accordance with Section 1(2) and by reason of the confidential nature of the business of the Town Council, the Public and Press will be excluded from the Meeting

The following types of business will be treated as confidential:

- a) Engagement, terms of service, conduct and dismissal of employees**
- b) Terms of tenders, and proposals and counter-proposals in negotiations for contracts**
- c) Preparation of cases in legal proceedings**
- d) The early stages of any dispute**

Item 24

CALTHORPE PARK PLAY AREA TENDER APPROVAL

To receive and approve the decision of the Moderation Panel for the above tender.
The Report of the Monitoring Panel to be tabled at the meeting.

RECOMMENDATION

To approve the recommendation of the Calthorpe Park Play Area Moderation Panel.