



**FLEET TOWN COUNCIL
NOTICE OF MEETING**

Notice is hereby given that there will be a meeting of

THE FLEET TOWN COUNCIL

**6 November 2013 at 7.30 p.m.
The Harlington**

All members are summoned to attend

To: Cllrs R Schofield, (Chair), R Appleton, C Axam, C Butler,
G Chenery, P Einchcomb, S Fisher, S Forster, D Gotel, L Holt,
A Hope, G Lewis, A Oliver, D Pierce, H Perthen, R Robinson,
S Tilley, W. Vincent, G Woods.

Signed:

TOWN CLERK

Date: 31 October 2013

AGENDA

Item 1 APOLOGIES

Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable.

Item 2 DECLARATIONS OF INTEREST

Under the Local Authorities Localism Act 2011, members must declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Members are reminded that they must disclose both the existence and the nature of a personal interest that they have in any matter to be considered at this meeting. A personal interest will be considered a prejudicial interest if this is one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the members' judgement of the public interest.

Item 3 QUESTIONS FROM THE PUBLIC
(3 Min per person maximum 15 minutes)

To receive questions and statements from members of the public.

Item 4 MINUTES OF PREVIOUS MEETINGS

To receive and approve as a correct record the minutes of the Council Meeting held on Wednesday 2 October 2013- copy attached

To receive the minutes of the following committee meetings and to return to committees any issues for reconsideration.

Copies attached

Development Control 14 and 28 October 2013
Policy and Finance Committee 2 October 2013
RLA Committee 16 October 2013

To note the minutes of the Highways and Transportation Partnership held on 1 October 2013-copy attached

Part 1 – ITEMS FOR DECISION

Item 5 PRESENTATION ON PROPOSAL TO TRIAL A PARTNERSHIP ARRANGEMENT TO RUN THE CAFÉ WITH CHURCHES TOGETHER

RECOMMENDATION

- a) That a trial partnership arrangement is entered into until 1st May in accordance with the recommendations of the Harlington Working Party
- b) That the joint management arrangement be reviewed in April 2014 to consider a more permanent arrangement

Item 6 COMPLETION OF EXTERNAL AUDIT FOR 2012/2013

To receive the report on the External Audit from BDO and the Town clerk's report

RECOMMENDATION

- a) That the inclusion of the annual risk assessment in the annual planner is noted
- b) That the change in procedure to enable officers to undertake a risk assessment review is noted.

Item 7 HDAPTC PROPOSAL FOR DISTRICT WIDE YOUTH BUS

To consider the a proposal via HDAPTC to run a youth bus –copy Attached

RECOMMENDATION

To advise on what if any action the Council wishes to take

Item 8 FLEET HALF MARATHON

To consider the proposal from the Fleet and Crookham Athletic Club and the Deputy Clerk's report

RECOMMENDATION

- a) To approve the new Finishing Line and layout for the Fleet Half Marathon in Calthorpe Park.
- b) To approve the installation of an additional gate in Tennis Courts 1 / 2.

Report, site plan and proposal from Fleet and Crookham Athletic Club – copy attached

Item 9 HART CHAIRMAN'S AWARD

To consider nominations to receive the Hart Chairman's Award

RECOMMENDATION

That the Council advises on any nomination it may wish to make.

Item 10 HDC DRAFT CORPORATE PLAN

RECOMMENDATION

That the Council notes the content of Plan.

Item 11 CONSIDERATION OF A REPORT TO APPOINT NORMAN NEAVE AS THE TOWN COUNCIL'S NEW FACILITIES MANAGER IN ACCORDANCE WITH PREVIOUS RECOMMENDATIONS AND TO APPROVE A SLIGHTLY AMENDED STAFF STRUCTURE

RECOMMENDATION

- To appoint Norman Neave to the vacant position of Facilities Manager with effect from the 7th November on the Councils standard terms and conditions, at the salary previously agreed to.
- To approve the slightly amended staff structure circulated prior to the meeting.

Part 2 –ITEMS TO NOTE

Item 11 HCC/HDC UPDATE, verbal updates will be given at the meeting

Item 12 **FLEET FUTURES UPDATE**, a verbal update will be given at the meeting

Item 13 **TOWN CLERK'S REPORT**, written report circulated

RECOMMENDATION

To Note the contents.

Item 14 **DATE AND TIME OF NEXT MEETING**

To note the next meeting of the Council is to be held on
Wednesday 4 December 2013 at 7.30pm at The Harlington, Fleet Road, Fleet