



**To Councillors:** R Schofield (Chairman), R Ashworth, G Carpenter, G Chenery, P Einchcomb, L Holt, A Hope, K Jasper, J Kirkpatrick, A Oliver, D Pierce, R Robinson, S Tilley, S. Wheale, P Wildsmith, R Williams, G Woods, J Wright

**NOTICE OF MEETING**

Notice is hereby given of

A MEETING OF

THE FLEET TOWN COUNCIL

on

**Wednesday 5 June 2019 at 7p.m.**

in

**The Harlington**

All members are summoned to attend

SIGNED:

Janet Stanton,  
Town Clerk

Date: 30 May 2019

*Please note that an official photo of the Council for the 2019/2020 Local Government year will be taken immediately before Council. Please arrive at 6.40 pm*

**A G E N D A**

**Item 1 APOLOGIES**

Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable.

**Item 2 DECLARATIONS OF INTEREST**

Under the Local Authorities Localism Act 2011, members must declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Members are reminded that they must disclose both the existence and the nature of a personal interest that they have in any matter to be considered at this meeting. A personal interest will be considered a prejudicial interest if this is one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the members' judgement of the public interest

**Item 3 QUESTIONS FROM THE PUBLIC (3 Min per person maximum 15 minutes)**

To receive questions and statements from members of the public.

**Item 4 MINUTES OF PREVIOUS MEETINGS**

To receive and approve as a correct record the minutes and the confidential minutes of the Annual Council Meeting held on Wednesday 8 May 2019 - copy attached.

To receive resolutions and consider approval of recommendations from the following committees and to return to committees any issues for reconsideration.

Development Control	13 May 2019
Policy and Finance	20 May 2019

**Item 5 HCC/HDC**

To receive any update on HDC/HCC matters concerning FTC

**Part 1 – ITEMS FOR DECISION**

**Item 6 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2018- 2019**

To consider and approve the recommendation of the Policy and Finance Committee (item 8 20 May 2019) on the effectiveness of the system of internal control and preparation of the Annual Governance Statement (Part 3 Sections 1 and 2)

**RECOMMENDATION**

- a) To approve the Annual Governance Statement-section 1
- b) To approve the Accounting Statements –section 2
- c) That the Chairman signs the Annual Governance and Accountability Return Part 3 for 2018—2019 on behalf of the Council

**Item 7 INTERNAL AUDIT REPORT – MAY 2019**

To receive the internal audit report of 15 May 2018 and the proposed actions – copies attached

**RECOMMENDATION**

To receive the Internal Auditor's Report and approve the action plan

**Item 8 REVIEW OF STANDING ORDERS AND FINANCIAL REGULATIONS**

Further to the May Annual Council Meeting, a review of Standing Orders and Financial Regulations has been completed

**RECOMMENDATION**

To approve:

- Standing Orders
- Financial Regulations

**Item 9 HAMPSHIRE PENSION FUND**

To receive and consider a report on proposed changes to the Hampshire Pension Fund-copy to follow

**RECOMMENDATION**

Members to determine the response to Hampshire County Council

**Item 10 SPEED INDICATOR DISPLAYS (SIDs)**

Further to the discussion of members at the Annual Council meeting in May 2019, to consider locations for SID boards based on the views of FTC members, Speedwatch and local residents, the following locations have been put forward for consideration. These locations are in addition to a SID Board being installed along Ancells Road

The new proposed locations are:

- Crookham Road- just after the Fox and Hounds going towards Crookham village
- Hitches lane-between Morrisons roundabout and Edenbrook
- Basingbourne Road
- Albany Road-approx half way along
- Aldershot Road

Members to note that there is no specific fund available in the 2019/2020 budget

**RECOMMENDATION**

To approve the proposed siting of the SIDs boards

**Item 11 EVENT APPLICATION -EASY AS HGV SUMMER PARTY**

To consider the application from Easy as HGV.Ltd to hold a summer party in the Views on Friday 12 July 2019 3pm-7pm. Copy of application attached together with additional questions/answers

**RECOMMENDATION**

To determine the application

**Part 2 – ITEMS TO NOTE**

**Item 12 OPENING OF GARDEN OF REMEMBRANCE AT FLEET CEMETERY**

To note that the official opening of the Garden of Remembrance will take place on Thursday 11 July 2019 at 12 noon.

**Item 13 BASINGSTOKE CANAL CONTRIBUTION**

To note that the FTC contribution for the Basingstoke Canal for 2019-2020 of £18,309 is being paid and within budget.

**Item 14 UPDATES TO COUNCILLORS' MANUAL**

To note that updates were sent out to Members electronically. Members are asked to let the office know if hard copies are required or their Manuals updated.

**Item 15 TRAINING**

Members are asked to review the training available and to let the Office Manager know which courses they would like to attend. A code of Conduct course will also be arranged – the date will be advised shortly (copy attached)

**Item 16 TOWN CLERK'S REPORT**

To receive and note the update report of the Town Clerk-copy attached

**Item 17 DATE AND TIME OF NEXT MEETING**

The next meeting of the Council will be held on Wednesday 3 July 2019 at The Harlington at 7pm.