



**RECREATION, LEISURE & AMENITY COMMITTEE
NOTICE OF MEETING**

Notice is hereby given that there will be a committee meeting on

**Wednesday 16 April 2014 at 7.30pm
The Harlington**

PLEASE NOTE TIME OF MEETING

All Committee members are summoned to attend

To: Cllrs P Einchcomb (Chairman) G Chenery, S. Fisher, S Forster, A Oliver, H Perthen,
B Schofield, S Tilley, G Woods

Signed:
TOWN CLERK

Date: 10 April 2014

A G E N D A

1 APOLOGIES

Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable

2 DECLARATIONS OF INTEREST

Under the Local Authorities Localism Act 2011, members must declare any interests and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Members are reminded that they must disclose both the existence and the nature of a personal interest that they have in any matter to be considered at this meeting. A personal interest will be considered a prejudicial interest if this is one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the members' judgement of the public interest.

3 QUESTIONS FROM THE PUBLIC (3 Min per person maximum 15 minutes)

To receive questions and statements from members of the public.

4 MINUTES OF PREVIOUS MEETING

To receive and approve as a correct record the minutes of the RLA Committee held on 15 January 2014 – copy attached

Part 1 – ITEMS FOR DECISION

5 THE HARLINGTON AND ANCELLS FARM COMMUNITY CENTRE REPORT

To receive for noting an update on events, hiring's and operational activities of the Harlington and Ancells Farm Community Centre from the Operations Manager.

*** Report attached*

RECOMMENDATION

To note the report of the Operations Manager.

6 COMPUTERISED TILL SYSTEM

To consider a proposal to purchase 3 computerised tills to cover the coffee shop and bars-report attached

RECOMMENDATION

To authorise the purchase and installation of an EPOS system at the Harlington in the sum of £10,000 to be funded from General Reserves

7 BASINGBOURNE PAVILION

To consider a report on options to repair the damaged roof at Basingbourne Pavilion-copy attached

RECOMMENDATION

- (1) To authorise the expenditure of £10,500 to secure the replacement of the entire flat roof to Basingbourne Pavilion to be funded from General Reserves
- (2) To allow a contingency sum of £2,000 to fund the repair of any damaged decking which may be discovered once the old felt is stripped away

8 GROUNDS MAINTENANCE CONTRACT

To consider the extension of the Ground Maintenance Contract for one year until September 2015-report to follow

RECOMMENDATION

To extend the Ground Maintenance Contract until September 2015

9 FLEET CEMETERY –EXTENSION OF THE GARDEN OF REMEMBRANCE

To consider a proposal to extend the existing ashes plot and investigate a further extension as a Garden of Remembrance-report to follow

RECOMMENDATION

To approve the proposal to extend the ashes plot to form a Garden of Remembrance

10 THE VIEWS-PROPOSAL FOR A MEMORIAL PLAQUE

To consider a request to place a memorial in The Views-report to follow

RECOMMENDATION

To determine the application for a memorial plaque in The Views

Part 2 – ITEMS TO NOTE

11 REPORT OF THE FACILITIES MANAGER

To consider the report of the Facilities Manager-copy attached

RECOMMENDATION

To note the report of the Facilities Manager

12 3G FACILITY AT ANCELLS

To note the latest situation regarding the 3G facility at Ancells Park

13 REPORT OF THE DEPUTY TOWN CLERK

To note the update report of the Deputy Town Clerk-Copy attached

14 DATE AND TIME OF NEXT MEETING

The next meeting of the Recreation, Leisure and Amenities Committee will be held on Wednesday 16 July 2014 at **7.30pm** in the Harlington.