



FLEET TOWN COUNCIL

MINUTES OF THE RECREATION, LEISURE AND AMENITIES COMMITTEE

**Wednesday 15 June 2016
The Harlington**

PRESENT

Councillors:

Paul Einchcomb (Chairman)
Steve Cantle
Denis Gotel
Kathy Jasper
Alan Oliver
Jonathan Wright

Also Present

Janet Stanton-Town Clerk
Alex Robins-General Manager, The Harlington
Ben Crane-Facilities and Open Spaces Manager
Sian Taylor-Cemetery Clerk
Sheila Rayner-Committee Clerk

Mike Bye-Friends of Oakley Park
Irene Bye-Friends of Oakley Park
Jane Smetherham –Friends of Oakley Park
Lynsey Sharp – Friends of Oakley Park
Terry Froggatt-Local resident
Val Clinch-Local resident
Dave Harrison -Friends of Basingbourne Park

RLA June 16 ITEM 1 ELECTION OF CHAIRMAN

Cllr Einchcomb was elected as Chairman for the local government year 2016/2017

RLA June 16 ITEM 2 ELECTION OF VICE-CHAIRMAN

Cllr Oliver was elected as Vice-Chairman for the local government year 2016/2017

RLA June16 ITEM 3 APOLOGIES

There was an apology for absence from Cllr Schofield

RLA June 16 ITEM 4 DECLARATIONS OF INTEREST

Item 11 Calthorpe Park Pavilion- Cllr Cantle
Item 15 Complaint -Cllr Cantle and Cllr Oliver
Item 17 Youth Shelter Ancells Farm- Cllr Wright

RLA June 16 ITEM 5 QUESTIONS FROM THE PUBLIC

There were no questions from the public

RLA June 16 ITEM 6 MINUTES OF PREVIOUS MEETING

The minutes of the meeting of the RLA committee held on 16 March 2016 were approved and signed by the Chairman as a correct record

RLA June 16 ITEM 7 THE HARLINGTON AND ANCELLS FARM COMMUNITY CENTRE REPORT

The General Manager of the Harlington presented his report covering the period March-May 2016

Members discussed various aspects of the report including:

- The generally encouraging performance of the Harlington during the report period (March-May 2016)
- The popularity of 'commercial' shows over 'artistic' shows (such as Forbidden Nights v Simon Callow or Peter Snow)and the continued booking of such popular shows
- The monthly monitoring of the coffee shop

RESOLVED

That the report of General Manager be noted

RLA June 16 ITEM 8 FACILITIES AND OPEN SPACES MANAGERS REPORT

The members received and considered the report of the Facilities and Open Spaces Manager.

The report dealt with a range of matters that had been dealt with since the last meeting.

Specifically members discussed:

- The destruction of the security box housing the CCTV camera near Merivale Road in Calthorpe Park-Cllr Wright referred to the Westminster equipment
- Questions raised by Friends of Basingbourne Park regarding the phasing of work at Basingbourne Pavilion

RESOLVED

- a) That the report of the Facilities and Open Spaces Manager be noted
- b) That subject to the tendering procedure the replacement of lights at Ancells Farm Community Centre proceed provided that funds are available from Ancells Farm Community Centre Earmarked Reserves
- c) Improvements to the heating flooring and guttering at Basingbournr Pavilion to proceed –a sum of £4000 to be made available from Park Improvements
- d) A grant application be made to Church Crookham Parish Council to assist in the provision of play equipment at Basingbourne Park
- e) That subject to the tendering procedure the heating improvements at Ancells Farm Community Centre proceed with funds to be made available from Ancells Farm Earmarked Reserves
- f) Noted that following completion of the investigation by Thames Water Authority and research into the existence of appropriate insurance cover , funds may need to be identified to cover the cost of dealing with the Sink Hole in Oakley Park

RLA June 16 ITEM 9 CEMETERY OFFICER'S REPORT

The report of the Cemetery Officer was presented on the progress of the various works that had been agreed. The members discussed:

- The completion of the installation of noticeboards
- The recruitment of three volunteers to help with managing neglected graves.

RESOLVED

That the report of the Cemetery Officer be noted

RLA June 16 ITEM 10 PROJECTS - EARMARKED RESERVES

The members considered a list of RLA projects identified within the Earmarked Reserves approved by Council on 1 June 2016 .

Members discussed various projects including:

- CCTV in Calthorpe Park to await the outcome of the decision regarding the proposed location of the new children's playground
- Ensuring that CCTV coverage included the newly refurbished tennis courts
- Suggestion that the Park Improvements budget could be used to improve the path in Calthorpe Park near the Leawood Road entrance using the same material that had been so successful in Basingbourne Park

RESOLVED

To approve the actions proposed within the report-copy attached to record minutes

RLA June 16 ITEM 11 CALTHORPE PARK PAVILION

The members received a report from Cllr Cantle together with an additional paper relating to cost estimates regarding a new multi-sports pavilion in Calthorpe Park.

Cllr Cantle reported on work that he and Cllr Schofield had undertaken regarding the possible costs and funding of a new multi-sports pavilion in Calthorpe Park

A meeting had been held with a representative of the FA to discuss the options and it had emerged that substantial grants were available to support schemes with a strong football element .

It was reported that grants of up to 70% could be available with the current FA priority favouring schemes that provided for Ladies and Girls football development. Cllrs Cantle and Schofield had met with the Town Clerk to identify a possible site for the location of a new pavilion within the wooded/scrub area between the main park and Fleet Town Football Club

The possible incorporation of a short mat indoor bowling facility was also explained.

A paper supplementary to the report was considered which dealt with the estimated costs of the scheme. A mid-point position on sq m costs suggested a new build cost of £1.23m-£1.09m

Members were supportive of the principle but wanted to ensure that the total project costs were understood and not just the new build cost. Total project cost would need to include, for

example, demolition, through route, car parking provision, sewage infrastructure, planting etc

Members discussed the possibility of sponsorship funding, and the expected benefits of the Community Infrastructure Levy (CIL) which would become available within a couple of years. There was some concern about delay as FA priorities could change and the opportunity to put Fleet on the map for Ladies and Girls football could be lost

RESOLVED

In order to make an application for funding to the FA Grassroots Fund, it be agreed that an approach be made to architects and quantity surveyors so that one could be selected to obtain draft plans and cost estimates to include the total project costs, for a new pavilion in Calthorpe Park

RLA June 16 ITEM 12 THE VIEWS

The members considered a report on the funding of the Sensory areas within The Views.

The Town Clerk confirmed that the release of S106 funds had been secured.

Members were reminded that FTC had worked with the HCC Landscape Architect on producing a masterplan for the Views and sensory areas within the park.

It had been established that there are three key stages of this project to be completed

Stage 1	Developed Design
Stage 2	Technical Design
Stage 3	Construction

As a result of a recent site visit to The Views a way forward has been found to progress this project which meets the approval of the HDC Ecology and Countryside Manager.

A quotation for Stage 1 of the project has now been received and it is essential to complete this stage prior to moving to Stage 2.

On the completion of Stage 1, a quotation will be requested from the environmental survey company for Stage 2. At this stage it would be necessary to receive confirmation that the project will come within the budget.

The HCC Landscape Architect will continue to overview the project providing 1.5 days of specialist advice from now until the appointment of the contractor.

The costs were reported as follows:

Cost for Stage 1	£2,366
Cost for Stage 2	£4,750 (approx.)
Cost for Stage 3	Work to be undertaken by Facilities and Open Spaces Manager
Cost to overview of project	£500 – 1.5 days of HCC Landscape Architect's time

S106 funding for this project is £36,038 capital funding and £18767 of associated commuted maintenance funding.

RESOLVED

To proceed with Stages 1 and 2 as follows:

Stage 1	£2,366
Stage 2	£4750 (approx.)
Overview of project	£500
Total	£7,616

RLA June 16 ITEM 13 CALTHORPE PARK PLAY AREA

A play area project, with indicative costs of £160,000, was circulated to members at the meeting.

The proposals contained a scheme by Mant Leisure for a new playground at Calthorpe Park

The project costs in the region of £160,000 would be met as follows - 50% of the cost would be the subject of grant applications with match funding being sought through S106 contributions

The facility would be located at the Merivale end of the park with a lower area providing 2 disabled car parking spaces and toddler/junior equipment linking up to a top area providing a team play area for older children

RESOLVED

- a) To approve the design of a new play area in Calthorpe Park
- b) To authorise the funding of the project through grant aid and S106 funding
- c) That a meeting of the Calthorpe Park working party be called to finalise the details

RLA June 16 ITEM 14 EVENT APPLICATIONS

a) Oakley Park

The members considered an application from the Friends of Oakley Park to hold a summer fete on Saturday 23 July 2016

RESOLVED

To approve the use of Oakley Park for a summer fete on Saturday 23 July 2016 organised by the Friends of Oakley Park subject to a damage bond being agreed

b) Girls and ladies football event May/June 2017

The members considered an in principle request to hold a Girls and Ladies Football event at Calthorpe Park in May/June 2017

Members discussed the issue of parking and were reminded that car parking had previously been allowed in the park subject to dry land and weather.

It was noted that stewarding would be provided by the organisers. Members expressed support for promoting and encouraging Ladies/Girls football development and hoped that FTC could assist with this aspiration

Subject to the following:

- Control of approved parking arrangements
- The submission of a wet weather plan
- Seeking the support of HDC to allow free parking for the event
- The imposition of a groundsmen charge for pitch layout etc

RESOLVED

To approve in principle, subject to the conditions above, the use of Calthorpe Park for a Ladies/Girls Football Tournament in May/June 2017

RLA June 16 ITEM 15 COMPLAINT

The members considered a complaint from a resident of Leawood Road regarding the lights at Fleet Town Football Club. Both an FTC officer and councillor had visited the complainants home to assess the impact of the glare from the lights on the residents home.

The resident was present at the meeting and given the opportunity to inform the members of the history and background to the complaint.

The Football Club confirmed that they had a valid certificate as required by the FA to govern the use of floodlights and had not agreed to take any remedial action.

The members discussed the situation and

RESOLVED

To advise the complainant to make a formal complaint to HDC to establish if a Statutory Nuisance existed

RLA June 16 ITEM 16 FLEET AND CHURCH CROOKHAM IN BLOOM

The Committee was informed that due to the impending retirement of its Chairman, Fleet and Church Crookham in Bloom Committee had decided to continue working with the classes for 2016 but that if there is no volunteer to act as chairman for 2017 the Fleet and Church Crookham in Bloom activities would be restricted to schools, pre-schools nurseries and childminders. The F&CCin B would keep under review the sustainability of the activity for subsequent years

RLA June 16 ITEM 17 YOUTH SHELTER ANCELLS FARM

The members noted the position of the proposed Youth Shelter in Ancells Park as agreed with the Friends of Ancells Park

RLA June 16 ITEM 18 FLEET HALF MARATHON

The Committee noted the letter of thanks from the organisers of the Fleet Half Marathon 2016. Next years event will be held on 19 March 2017

RLA June 16 ITEM 19 REPORT OF THE TOWN CLERK

The Town Clerk’s Report was presented and the following aspects were highlighted:

- Subject to confirmation of approval of LTA funding,work will be scheduled start on tennis courts 1 and 2 on 20 June and on courts 3, 4,5 and 6 on 4 July 2016

RLA June 16 ITEM 20 DATE AND TIME OF NEXT MEETING

The next meeting will be held on Wednesday 21 September 2016 at 7pm at The Harlington

There being no further business the meeting closed at 8.58 pm

Signed.....

Date.....

Chairman