



TO: Councillors R Schofield (Chairman), S Cattle, G. Chenery, P. Einchcomb, S. Forster, D. Gotel, A Gray, L. Holt, A. Hope, K Jasper, A. Oliver, D. Pierce, R Robinson, J Smith, N Walton, R Woods, J. Wright

NOTICE OF MEETING

Notice is hereby given of

**A MEETING OF
THE FLEET TOWN COUNCIL**

on

Wednesday 5 November 2014 at 7 p.m.

in

The Harlington

All members are summoned to attend

SIGNED:

Town Clerk

Date: 30 October 2014

AGENDA

Item 1 APOLOGIES

Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable.

Item 2 DECLARATIONS OF INTEREST

Under the Local Authorities Localism Act 2011, members must declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Members are reminded that they must disclose both the existence and the nature of a personal interest that they have in any matter to be considered at this meeting. A personal interest will be considered a prejudicial interest if this is one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the members' judgement of the public interest.

Item 3 QUESTIONS FROM THE PUBLIC
(3 Min per person maximum 15 minutes)

To receive questions and statements from members of the public.

Item 4 MINUTES OF PREVIOUS MEETINGS

To receive and approve as a correct record the minutes of the Council Meeting held on Wednesday 1 October 2014-copy attached

To receive resolutions and consider approval of recommendations from the following committees and to return to committees any issues for reconsideration.

Development Control	13 and 27 October 2014
Planning Committee	13 October 2014
RLA Committee	15 October 2014
Establishment Committee	20 October 2014
Policy and Finance Committee	20 October 2014

Copies attached

Part 1 – ITEMS FOR DECISION

Item 5 ADJUSTMENT TO 2015/2016 PRECEPT

To determine, in principle, the adjustment to the coming year's precept (2015/2016)
For information, the rate of inflation at September 2014 was 1.2%

RECOMMENDATION

To determine, in principle, the adjustment to the coming year's precept (2015/2016)

Item 6 REPRESENTATION ON OUTSIDE BODIES

At the suggestion of Cllr Forster, to consider formalising the representation of FTC on Fleet Carnival Committee and Friends of Fleet Hospital

RECOMMENDATION

To decide whether FTC should seek representation on the committees of Fleet Carnival and Friends of Fleet Hospital

Item 7 GIRL GUIDING LEASE

The Girl Guides are urgently seeking clarification of their lease.
They have been granted a change of use permission to allow the Pre-school to use the Guide hall for 7 sessions per week. On reading the lease they have noted the requirement not to sub-let for more than 72 hours .

The Guides need to check that this clause relates only to continual use. The intention is that the pre-school will be using the hall every day, but Guiding will use it every evening and many weekends. There would therefore be no 72 hours of continuous use.

The relevant section of the lease is attached

RECOMMENDATION

To approve the use of the Guiding premises by a pre-school group.

Item 8 COUNCILLOR TRAINING

Hampshire Association of Local Councils (HALC), is able to provide Cllr training but not on a Saturday. There are two parts to the programme available for new members which could be carried out on a Monday or Wednesday daytimes. This covers 'Knowledge' and 'Core Skills'.

The officers are currently researching whether these could be evening sessions. The cost is likely to be in the region of £750 .

However , the seven new members to FTC may have received sufficient training anyway through their membership of other local authorities or may consider that they would prefer to learn through experience.

An alternative is that for those who wish to receive training, there is a training day covering these areas at Eastleigh on Wednesday 19 November 2014 at a cost of £75 fee each place booked.

Members are asked to indicate whether individual Councillor training at HALC in Eastleigh , or on-site sessions should be made available at the Harlington.

RECOMMENDATION

To indicate whether training should be arranged for Councillors

Item 9 FINANCIAL MONITORING

To receive:

- a) Income received to 29 October 2014
- b) Expenditure received up to 29 October 2014

RECOMMENDATION

To receive into the minutes the Income Receipts and Expenditure statement up to 29 October 2014

Item 10 CAPITAL EXPENDITURE PROGRAMME

Members will be aware that there is a range of capital projects that members may wish to formalise into a Capital Programme.

It is suggested that an ad hoc Capital Working Group be established to formulate a capital programme for recommendation to Council

RECOMMENDATION

That the membership of a Capital Working Group be agreed to formulate a Capital programme for recommendation to full Council

Item 11 CHRISTMAS TOWN COUNCIL OFFICE ARRANGEMENTS

Members are asked to approve the proposed Town Council office closure arrangements over the Christmas/New Year holiday period.

The Harlington will be fully open and manned throughout the Christmas and New Year holiday period to provide for a busy schedule of pantomime performances.

It is proposed that the Town Council office close at 12.30pm on Wednesday 24 December (Christmas Eve) and re-open at 9am on Monday 5 January 2015. Town Council officers will each take 4 days leave to cover this.

Arrangements are in place to cover the cemetery service.

RECOMMENDATION

To approve the Town Council Office Christmas closure arrangements for Christmas/New Year

Item 12 HIGHWAYS WORKING GROUP

To consider the Constitution of a Highways Working Group made up of members of the Highways Partnership – paper to be circulated by Cllr Schofield

RECOMMENDATION

To agree the Constitution and membership of a Highways Working Group

Part 2 – ITEMS TO NOTE

Item 13 FLEET FUTURE

To receive any update on the work of Fleet Future

Item 14 HCC/HDC

To receive any update on any HDC/HCC matters concerning FTC

Item 15 WAR MEMORIAL

Members will be pleased to note that Mr Colin Francis has, in his own time, painted the names of those who fell during the two world wars onto the war memorial. Members may wish to visit the memorial to view what an important impact this has had and will be much appreciated by the residents of Fleet. Although the Town Clerk has written a letter of thanks to Mr Francis, members may like to place their appreciation on record.

Item 16 TOWN CLERK'S REPORT

To note the Town Clerk's update report on progress-copy attached

Item 17 DATE AND TIME OF NEXT MEETING

The next meeting of the Council will be held on Wednesday 3 December 2014 at the Harlington at 7pm

Part 3 CONFIDENTIAL ITEMS

Under the Public Bodies (Admission to Meetings) Act 1960 Exclusion of the public in accordance with Section 1(2) and by reason of the confidential nature of the business of the Establishment Sub Committee, the Public and Press will be excluded from the Meeting.

**ITEM 18 CONFIDENTIAL RECOMMENDATIONS FROM
ESTABLISHMENT COMMITTEE ON 17 SEPTEMBER,
20 OCTOBER and 5 NOVEMBER 2014**