



TO: Councillors R Schofield (outgoing chair), R. Appleton C.Axam, C.Butler, G. Chenery,P. Einchcomb, S. Fisher, S.Forster, D.Gotel, A. Hill, L.Holt, A. Hope, A Oliver, D. Pierce, H Perthen, R Robinson, S.Tilley, W. Vincent, G.Woods.

NOTICE OF MEETING

Notice is hereby given of

THE ANNUAL MEETING OF THE FLEET TOWN COUNCIL

on

Wednesday 15 May, 2013 at 7.30 p.m.

in

The Harlington

All members are summoned to attend

SIGNED:

Town Clerk

Date: 9 May 2013

A G E N D A

- Item 1 ELECTION OF CHAIRMAN**
To receive nominations for and to elect a chairman of the Fleet Town Council for the municipal year 2013 - 2014
- Item 2 ELECTION OF VICE CHAIRMAN**
To receive nominations for and to elect a vice-chairman of the Fleet Town Council for the municipal year 2013 - 2014

Item 3 **APOLOGIES**
Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable.

Item 4 **DECLARATIONS OF INTEREST**
To receive written declaration of interests forms from new Councillors.

Under the Local Authorities Localism Act 2011, members must declare any interests and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Members are reminded that they must disclose both the existence and the nature of a personal interest that they have in any matter to be considered at this meeting. A personal interest will be considered a prejudicial interest if this is one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the members' judgement of the public interest.

Part 1 – ITEMS FOR DECISION

Item 5 **MEETING SCHEDULE**
To approve the schedule of meetings for 2013/2014 –copy attached

RECOMMENDATION

To approve the schedule of meetings for 2013/2014

Item 6 **NOMINATIONS TO COMMITTEES AND SUB-COMMITTEES
WORKING GROUPS AND PARTNERSHIPS**

To consider the allocation of members to committees and working groups and Partnerships. Papers are attached which show the preferences of those members where these have been received or current membership where no preference has been indicated. Copy attached

RECOMMENDATION

To approve the membership of committees, sub-committees and working groups for 2013/2014

Item 7 **APPOINTMENTS TO EXTERNAL BODIES**

To consider the allocation of members to represent Fleet Town Council on Partnership Meetings and Outside Bodies. Papers are attached which show the preference of those members where these

have been received or current membership where no preference has been indicated. Copy attached

RECOMMENDATION

To approve the representation on Partnership meetings and Outside Bodies for 2013/2014

Item 8

SUBSCRIPTIONS/MEMBERSHIPS

To review the Council's membership of HALC

- HALC –affiliation and levy £900
- NALC – Affiliation fee £981

RECOMMENDATION

To agree the Council's continuing membership of HALC for 2013/2014

Part 2 – ITEMS TO NOTE

Item 9

FLEET TOWN COUNCIL LAND OWNERSHIP

To note Fleet Town Council's land ownership. Copy attached

Item 10

STATEMENT OF COUNCILLOR ATTENDANCE 2012/13

To receive a statement of the attendance of Councillors at meetings of Full Council during 2012/2013. Copy attached

Item 11

INSURANCE COVER

To note that the P&F Committee , under its delegated authority has made arrangements for insurance cover in 2013/2014