

## **FLEET TOWN COUNCIL**

To: Cllrs P. Einchcomb, (Chair) S. Fisher, H. Perthen, B. Schofield, S. Tilley, G. Woods, G. Chenery, S. Forster, A. Oliver.

### **NOTICE OF MEETING**

Notice is hereby given that there will be a committee meeting of

**Fleet Town Council  
RECREATION, LEISURE & AMENITY COMMITTEE**

**Wednesday 18<sup>th</sup> January 2012 at 7.30 p.m.  
The Harlington**

All committee members are summoned to attend

SIGNED:  
TOWN CLERK:  
DATE:

## **AGENDA**

### **RLA JAN 2012 ITEM 1. APOLOGIES**

Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable.

### **RLA JAN 2012 ITEM 2. DECLARATIONS OF INTEREST**

Under the Local Authorities (Model Code of Conduct) order 2007, members must declare any interests and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Members are reminded that they must disclose both the existence and the nature of a personal interest that they have in any matter to be considered at this meeting. A personal interest will be considered a prejudicial interest if this is one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the members' judgement of the public interest.

**RLA JAN 2012 ITEM 3. QUESTIONS FROM THE PUBLIC (3 Min per person maximum 15 minutes)**

To receive questions and statements from members of the public.

**RLA JAN 2012 ITEM 4. MINUTES OF PREVIOUS MEETING**

To receive and approve as a correct record the minutes of the RLA Committee held on 16<sup>th</sup> November 2011.

**RLA JAN 2012 ITEM 5. USE OF PAVILIONS**

To approve the Pavilion Multi-User Policy

To agree to a casual hire rate of £10 per hour plus VAT for Commercial use and £5 per hour for Community use plus VAT.

To receive a report from the clerk on negotiations thus far, to consider a plea for reduced charges, and to agree a rate and specific conditions for long term hire of the Oakley Park Pavilion by Squirrels Play School.

To approve the following works to be completed on Oakley Park Pavilion to be funded from earmarked reserves for parks.

Change outside toilet into inside toilet, strip cylinders, plumbing, heaters, goal post storage. £2908.10 ex VAT

Fire Extinguishers and Notices £31.67 ex VAT

To approve a utilities charge for Hart Voluntary Action for the use of Basingbourne Pavilion as a sustainable community gardening project.

**RLA JAN 2012 ITEM 6. REQUEST FROM ANCELLS FRIENDS OF GROUP**

To approve a request from Friends of Ancells Farm to plant packs of annual wildflower seeds to cover 10m<sup>2</sup> along the ditch.

To approve a request from Friends of Ancells Farm to install a new slide/climbing frame and new trim trail in Ancells Farm Park, to then donate

these pieces of equipment to the Town Council for ongoing maintenance by the Town Council.

#### **RLA JAN 2012 ITEM 7. REQUEST FROM FRIENDS OF CALTHORPE PARK**

To approve a survey by HBIC of Calthorpe Park, to be arranged by the Friends of Calthorpe Park, to inform a decision on whether the site has sufficient biodiversity to hold SINC status.

To approve the release of 1-2 day's work, at a cost of £200 per day, for use of the ranger to assist in developing the management plan for the park should the park be considered suitable for SINC status.

#### **RLA JAN 2012 ITEM 8. SPORT'S AND LEISURE REPORT**

To receive for noting an update on activities from the Sport's and Leisure Officer.

To approve officer time to devote to developing 3 funding bids for grant funding projects at Basingbourne Park and resurfacing and drainage for pitches at Calthorpe Park.

To approve registering Calthorpe Park as a QE II field, at a cost of £100 to aid grant funding bids.

To approve the use of Calthorpe Park for Cross Country running events with parking on the grass at the Views.

To approve the use of Oakley Park and Basingbourne Park for Soccer at Six through the Hart Voluntary Action Programme.

To approve the Sport's Officers Half Term activities programme.

To approve the purchase of two indoor table tennis tables for the Harlington Centre at £303.92 each excluding VAT, but including delivery.

#### **RLA JAN 2012 ITEM 9. REPORT FROM THE OPERATIONS MANAGER**

To receive for noting a report on events and hiring activity from the Operations Manager.

#### **RLA JAN 2012 ITEM 10. USE OF FACILITIES**

To approve free use of the Chernocke Hall for the volunteer award through Hart Voluntary Action, providing the date does not conflict with a paid booking.

To approve free use of Calthorpe Park by the Carnival Committee and the Jubilee Committee for the Carnival/Jubilee Event on the 1-5 June 2012.

To decide whether a bond is required for use of the park by the Carnival Committee/Jubilee Committee.

#### **RLA JAN 2012 ITEM 11. CRITERIA FOR THE FLEET TOWN COUNCIL'S CHAIRMAN'S CUP AWARD**

To decide on criteria to recommend to the Fleet and Church Crookham in Bloom society for the award of the Chairman's cup for voluntary maintenance of a public amenity area by an individual or group within Fleet.

#### **RLA JAN 2012 ITEM 12. CIRCUS IN FLEET**

To consider a request by Circus World who have been granted permission to erect a circus on The Views from 28 June – 1 July 2012, that they be allowed to use parrots in the high wire aerial act.

#### **RLA JAN 2012 ITEM 13. LEASE FOOTBALL CLUB**

To consider a request from Fleet Football Club that they be allowed to offset the cost of the lease on the Football Club with work done on pruning back the trees overhanging the Club.

#### **RLA JAN 2012 ITEM 14. COMPLAINTS**

To receive a complaint from a member of the public regarding the level of noise raised at the Fleet Football Club during December 2011.

To receive a further complaint from a member of the public regarding the lights being left on all night at Fleet Football Club during January 2012.

To receive a concern from a member of the public regarding notification of possible intention to turn the area next to her property within the Crookham Road entrance to the park, into a car parking area for users of the park.

To agree a plan of action to deal with the above concerns.

#### **RLA JAN 2012 ITEM 15. QUOTATIONS**

To approve spending £934 to install 2 second hand Springers currently stored at the Basingbourne Pavilion to come from playground budget.

To approve spending £5485 ex VAT on repairs to the collapsed surface water drain gully at Basingbourne Recreation Ground. No budget for this exists, but it is a legitimate use of contingency funding.

To approve spending £4500 ex VAT on provision of car parking spaces at Ancells Farm to come from Earmarked reserves for parks.

To approve spending £2650 ex VAT on improvement of paths at Basingbourne Recreation Ground to come from Earmarked reserves for parks.

To consider a quotation for £7817 for renovation of 2 football pitches at Calthorpe Park, as part of the bid funding to be requested within the Sport's Officer's report.

#### **RLA JAN 2012 ITEM 16.**

To consider accepting from HCC and planting an Oak tree to commemorate the Diamond Jubilee, and/or to take up the offer of free small whips of natural trees for planting.

#### **RLA JAN 2012 ITEM 17. CLERK'S REPORT**

To receive a report from the clerk. To note items on the report, including emergency and other repairs authorised by the clerk and actions taken by the clerk during the last month.