



FLEET TOWN COUNCIL

MINUTES OF THE ANNUAL COUNCIL MEETING

held on

Wednesday 16 May 2018

at The Harlington at 7pm

Councillors

Bob Schofield, Ruth Ashworth, Grahame Chenery, Paul Einchcomb, Leslie Holt, Alan Hope, Kathy Jasper, Alan Oliver, Mike Peddell, Richard Robinson, Sue Tilley, Sharyn Wheale, Peter Wildsmith, George Woods
Following co-option-Cllrs Dai Pierce, James Kirkpatrick, Ruth Williams

Also Present

Janet Stanton-Town Clerk
Sheila Rayner- Committee Clerk

Cllr Parker-HDC
Cllr Forster-HCC/HDC
Sebastian Gidley
Ellie Hayward-local resident
Natasha Barker-local resident
Mr Jebson-local resident
Jeff Smith-local resident
John Gawthorpe-applicant co-optee
Neil Walton-applicant co-optee

The outgoing Chairman welcomed the members to the new Fleet Town Council 2018-2022

AC May 18 ITEM 1 ELECTION OF CHAIRMAN

The outgoing chairman, Cllr Schofield, called for nominations for Chairman. One nomination was received for Cllr Bob Schofield.

RESOLVED

That Cllr Schofield be elected to the office of Chairman of Council for the local government year 2018/2019

AC May 18 ITEM 2 ELECTION OF VICE-CHAIRMAN

The chairman called for nominations for the office of Vice-Chairman. Two nominations were received for Cllrs Holt and Oliver

On being put to the vote:

Cllr Holt 5
Cllr Oliver 9

RESOLVED

That Cllr Oliver be elected to the office of Vice-Chairman of Council for the local government year 2018/2019.

AC May 18 ITEM 3 DECLARATIONS OF ACCEPTANCE OF OFFICE

The Chairman having signed the Declaration of Acceptance of the office of Chairman of The Council 2018/2019, the Town Clerk confirmed that all the necessary declarations had been completed

AC May 18 ITEM 4 APOLOGIES FOR ABSENCE

There was apology for absence from Cllr Wright

AC May 18 ITEM 5 DECLARATIONS OF INTEREST

There were no Declarations of Interest

AC May 18 ITEM 5a QUESTIONS FROM MEMBERS OF THE PUBLIC

Natasha Barker, a resident of Ancells Farm, sought the Councils support to challenge the HCC proposal to alter school transport services which would affect pupils living on Ancells Farm

The Chairman gave an assurance that the Council would give whatever support it could to challenge the proposal

AC May 18 ITEM 6 MINUTES OF MEETINGS

Having reported that a solution had been found to securing the floodlighting of the war memorial (item 9), the minutes of the meeting of the Council meeting held on 4 April 2018 were approved and signed

The Council received the minutes of the following Committees

Development Control 9 and 23 April 2018

Note: Item 14 **CO-OPTIONS** was brought forward

AC May 18 ITEM 7 NOMINATIONS TO COMMITTEES, WORKING GROUPS 2018/2019
(taken after item 14)

Nominations were received for committees and working groups :

It was RESOLVED that

Members would sit on the following committees and working groups during 2018/2019:

COMMITTEES 2018/2019

RECREATION LEISURE AND AMENITIES COMMITTEE

**Cllr R Ashworth
Cllr G Chenery
Cllr P Einchcomb
Cllr L Holt
Cllr Jasper
Cllr A Oliver
Cllr B Schofield
Cllr S Tilley
Cllr P Wildsmith
Cllr G Woods
Cllr J Wright**

PLANNING/DEVELOPMENT CONTROL COMMITTEE

**Cllr L Holt
Cllr A Hope
Cllr K Jasper
Cllr D Pierce
Cllr R Robinson
Cllr B Schofield
Cllr P Wildsmith**

POLICY & FINANCE COMMITTEE

**Cllr P Einchcomb
Cllr L Holt
Cllr A Oliver
Cllr R Robinson
Cllr B Schofield
Cllr S Wheale
Cllr P Wildsmith
Cllr G Woods**

ESTABLISHMENT COMMITTEE

**Cllr P Einchcomb
Cllr L Holt
Cllr K Jasper
Cllr R Robinson
Cllr B Schofield
Cllr S Tilley
Cllr P Wildsmith
Cllr G Woods**

WORKING GROUPS MEMBERSHIP 2018/2019

HIGHWAYS AND TRANSPORTATION WORKING GROUP

**Cllr L Holt
Cllr A Hope
Cllr P Wildsmith
Cllr S Wheale**

HARLINGTON DEVELOPMENT WORKING GROUP

**Cllr R Ashworth
Cllr G Chenery
Cllr P Einchcomb
Cllr L Holt
Cllr K Jasper
Cllr J Kirkpatrick
Cllr A Oliver
Cllr B Schofield
Cllr S Tilley
Cllr G Woods
Cllr S Wheale
Cllr P Wildsmith**

LEASE WORKING GROUP

**Cllr R Robinson
Cllr B Schofield
Cllr S Tilley**

RISK MANAGEMENT WORKING GROUP

**Cllr L Holt
Cllr R Robinson
Cllr B Schofield
Cllr P Wildsmith**

NEIGHBOURHOOD PLAN WORKING GROUP

**Cllr R Ashworth
Cllr L Holt
Cllr K Jasper
Cllr A Oliver
Cllr B Schofield
Cllr S Tilley
Cllr S Wheale
Cllr G Woods**

CALTHORPE PARK WORKING GROUP

**Cllr R Ashworth
Cllr P Einchcomb
Cllr K Jasper
Cllr A Oliver
Cllr B Schofield
(Julian Ford)**

CEMETERY WORKING GROUP

**Cllr P Einchcomb
Cllr K Jasper
Cllr B Schofield**

THE VIEWS WORKING GROUP

**Cllr R Ashworth
Cllr P Einchcomb
Cllr K Jasper
Cllr B Schofield**

COMMUNITY EMERGENCY PLAN WORKING GROUP

**Cllr A Hope
Cllr B Schofield
Cllr P Wildsmith**

BUDGET PREPARATION WORKING GROUP

All members of the Policy and Finance Committee

AC May 18 ITEM 8 APPOINTMENTS TO EXTERNAL BODIES 2018/2019

RESOLVED that the following members would represent FTC on external bodies during 2018/2019

HDAPTC	Cllr R Robinson Cllr P Wildsmith
Fleet Football Club	Cllr A Oliver
Fleet Link and Community Transport	Cllr A Hope Cllr B Schofield Cllr S Wheale Cllr G Woods
Fleet Pond Society	Cllr G Chenery Cllr P Wildsmith
Flood Forum	Cllr B Schofield Cllr P Wildsmith
Rushmoor Transport Forum	Cllr A Hope
Fleet Phoenix (Observer)	Cllr P Wildsmith Cllr G Chenery (reserve)

Fleet Cricket Club	Cllr Oliver
Older Persons Network	Cllr R Ashworth Cllr L Holt Cllr G Woods
HVA	Cllr Wildsmith
Basingstoke Canal JMC	Cllr Wildsmith
Fleet Business Improvement District	Cllr B Schofield
Fleet Crondall and Crookham Welfare Trust	Cllr Wright

AC May 18 ITEM 9 STANDING ORDERS AND FINANCIAL REGULATIONS

Members were informed that in line with good practice, a review of Standing Orders and Financial Regulations had been carried out. However, revised model Standing Orders had recently been received from NALC which incorporated the requirements of new legislation

RESOLVED

That Standing Orders and Financial Regulations be amended to incorporate the requirements of new legislation, ready for inclusion in the Councillor Manual in June 2018

AC May 18 ITEM 10 MEETING SCHEDULE 2018/2019

The members received the schedule of meetings for 2018/2019 which had been considered by Council on 6 December 2017 and with a minor amendment was for adoption by this Annual Meeting.

The revised dates will be circulated to all members and displayed on the FTC website

RESOLVED

To confirm the schedule of meetings for 2018/2019

AC May 18 ITEM 11 MEMBERSHIP OF OTHER BODIES AND ANNUAL FEES

The members considered the membership of bodies and the annual fees

RESOLVED

- a) To approve the payment of the following fees for 2017/18
 - Hampshire Association of Local Councils (HALC) £1,000
 - National Association of Local Councils (NALC) £1,181
 - Institute of Cemeteries and Crematoria Management (ICCM) £90
 - SLCC £284

AC May 2018 ITEM 12 GENERAL POWER OF COMPETENCE

The members formally noted that through the Town Clerk meeting the CiLCA criteria, FTC remains eligible to use the General Power of Competency. The Council comprises 15 elected members and 3 co-optees

RESOLVED

That Fleet Town Council meets the eligibility criteria to use the General Power of Competence as at 16 May 2018

AC May 18 ITEM 13 LEASES-ANNUAL REVIEW

Members were reminded that the annual rental levels of £500 for the Scouts buildings in Basingbourne and Calthorpe Parks and £3,750 for the Cricket Club, payable in four equal instalments were noted. However the decision of Council on 1 July 2015 was re-affirmed

RESOLVED

To waive the rent set out in the Particulars to the leases for the year April 2018-March 2019 so long as the Tenant shall act in the spirit of the lease and occupy the premises fully in accordance with the terms of the lease. The Tenant's performance against this waiver shall be reviewed by the Council annually. Failure to comply with the said terms shall result in reinstatement of the full rent as set out in the Particulars'

AC May 2018 ITEM 14 CO-OPTION (taken after item 6)

a) Revision to co-option policy

The members considered a revision to the co-option policy which additionally provided for the requirement to be registered as a local government elector in GU51 or GU52, and to live or work in Fleet. The existing and proposed policies were presented

RESOLVED

To approve the draft revised co-option policy together with the associated forms.

b) Co-option applications

The members received and considered applications from five co-optee applicants for three vacancies:

John Gawthorpe
James Kirkpatrick
Dai Pierce
Neil Walton
Ruth Williams

Following questions to the applicants members were asked to take part in a secret ballot to secure the election of three co-optees. It was a requirement that the majority (over 50%) of those present would need to support any applicant to secure a successful co-option ie 8 votes. The voting system proposals were explained.

The result of the secret ballot was that the following candidates received a simple majority of the members present:

James Kirkpatrick
Dai Pierce
Ruth Williams

RESOLVED

That James Kirkpatrick (Central) Dai Pierce (Pondtail) and Ruth Williams (Courtmoor) be co-opted to serve on FTC 2018-2022. The co-optees signed their Declarations of Acceptance of Office in the presence of the Town Clerk and immediately took a place in the meeting

The chairman thanked the unsuccessful candidates for their interest in the affairs of the Council.

AC May 2018 ITEM 15 HARLINGTON DEVELOPMENT UPDATE

A report explaining the up-to-date situation regarding the Harlington development was considered by the members. It was confirmed that the access arrangements had been substantially agreed with HDC officers and the outline planning application was likely to be considered in July 2018.

The need to call a meeting of the Harlington working group was explained with a view to:

- Briefing new members of the working group
- To discuss current issues and the way forward
- To consider ways to ascertain continuing public support for the project

RESOLVED

- a) To note the update report on the Harlington development
- b) That the Harlington working group explore what means are available to confirm the continuing public support of the project and report back to Full Council at the earliest opportunity.

AC May 18 ITEM 16 FLEET TOWN COUNCIL ASSET REGISTER AND LAND OWNERSHIP

The members noted the Council's Asset Register and land ownership as at March 2018

AC May 18 ITEM 17 STATEMENT OF COUNCILLOR ATTENDANCE 2017/2018

The Council noted the statement of Councillors attendance at Full Council meetings during 2017/18

AC May 18 ITEM 18 INSURANCE COVER

It was noted that arrangements have been made with Zurich for insurance cover in 2018/2019

AC May 18 ITEM 19 HEALTH AND SAFETY AUDIT

Members noted that the Town Clerk had concluded a Health and Safety review and that an Action Plan was being produced

AC May 18 ITEM 20 HCC/HDC UPDATE

HCC

Cllr Forster reported :

- A consultation on the principles of expansion of Calthorpe Park School with a drop in event on 5 June 2018
- Resurfacing of Reading Road North with possible closures

AC May 18 ITEM 21 NEIGHBOURHOOD PLAN UPDATE

Members were reminded that the Neighbourhood Plan was out for public consultation with a Q & A session scheduled for 22 May 2018. An exhibition had been set up in the Harlington and the shopping centre. So far 57 responses had been received

AC May 18 ITEM 22 TOWN CLERK’S REPORT

The members noted the Clerk’s Report updating the Council on a range of matters and specifically:

- Action Day on Saturday 2 June 2018
- Tour of the Harlington and Parks etc on 23 June 2018

AC May 18 ITEM 23 DATE AND TIME OF NEXT MEETING

The next meeting of Full Council will be on Wednesday, 6 June 2018 at the Harlington, at 7.00 pm.

There being no further business the meeting closed at 9pm

Signed.....

Date:.....

Chairman.....