



To Councillors: R Schofield (Chairman), R Ashworth, G Chenery, P Einchcomb, L Holt, A Hope, K Jasper, J Kirkpatrick, A Oliver, D Pierce, R Robinson, S Tilley, S. Wheale, P Wildsmith, R Williams, G Woods, J Wright

NOTICE OF MEETING

Notice is hereby given of

A MEETING OF

THE FLEET TOWN COUNCIL

on

Wednesday 3 April 2019 at 7p.m.

in

The Harlington

All members are summoned to attend

SIGNED:

Janet Stanton,
Town Clerk

Date: 28 March 2019

A G E N D A

Item 1 APOLOGIES

Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable.

Item 2 DECLARATIONS OF INTEREST

Under the Local Authorities Localism Act 2011, members must declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Members are reminded that they must disclose both the existence and the nature of a personal interest that they have in any matter to be considered at this meeting. A personal interest will be considered a prejudicial interest if this is one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the members' judgement of the public interest

Item 3 QUESTIONS FROM THE PUBLIC (3 Min per person maximum 15 minutes)

To receive questions and statements from members of the public.

Item 4 MINUTES OF PREVIOUS MEETINGS

To receive and approve as a correct record the minutes of the Council Meeting held on Wednesday 6 March 2019 - copy attached.

To receive resolutions and consider approval of recommendations from the following committees and to return to committees any issues for reconsideration.

Development Control 25 Feb and 11 March 2019

RLA (**with a recommendation to Council**) 13 March 2019

Establishment (**with a recommendation to Council**) 20 March 2019

(Confidential and non-confidential)

Item 5 HCC/HDC

To receive any update on HDC/HCC matters concerning FTC.

Part 1 – ITEMS FOR DECISION

Item 6 HARLINGTON DEVELOPMENT

a) Condition Survey

The closing date for receipt of tenders for the Harlington Condition Survey was 15 March 2019. The tenders are now being assessed by the Evaluation Panel and moderation will take place on Monday 1 April 2019. The recommendation of the Moderation Panel will be tabled at the meeting

RECOMMENDATION

To approve the recommendations of the Moderation Panel

b) Lease

To note that a meeting has now taken place between the HDC solicitor and FTC regarding a lease for the Harlington. The HDC solicitor is taking further instruction from HDC prior to submitting a revised draft to FTC.

RECOMMENDATION

To note progress

Item 7 INTERNAL AUDIT REPORT MARCH 2019

To receive the report of the Internal Auditor dated 3 March 2019 and list of recommended actions –copy attached

RECOMMENDATION

To receive the report and approve the list of recommended actions of the Internal Auditor

Item 8 FINANCE

To receive:

- Income received as at 28 February 2019
- List of payments as at 28 February 2019
- Reconciliation as at 31 January 2019
- Reconciliation as at 28 February 2019

RECOMMENDATION

To receive into the minutes the following:

- Income received as at 28 February 2019
- List of payments as at 28 February 2019
- Reconciliation as at 31 January 2019
- Reconciliation as at 28 February 2019

Item 9 REVIEW OF STANDING ORDERS

As a matter of good practice, the Council regularly reviews Standing Orders. Members are asked to consider whether the existing FTC Standing Orders should be subject to any revisions.

Any revisions suggested by members should be submitted to the Town Clerk by 11 April 2019 for consideration by Annual Council on 8 May 2019

Copies of the existing FTC Standing Orders and the HALC model Standing Orders are included in the Members' Handbook

RECOMMENDATION

Members be invited to submit any suggested revisions to Standing Orders to the Town Clerk by 11 April 2019

Item 10 TENNIS POLICIES

The LTA now requires all venues to comply with new safeguarding regulations that came into effect at the end of 2018. This includes adopting two new policies relating to the use of Tennis courts at Calthorpe Park – a Tennis Safeguarding Policy and a Tennis Diversity and Inclusion Policy. Copies attached.

RECOMMENDATION

To approve the adoption of the LTA recommended policies, Tennis Diversity and Inclusion Policy and Tennis Safeguarding policy

Part 2 – ITEMS TO NOTE

Item 11 FLOOD FORUM

A meeting of the Parish Flood Forum will be held on 20 May 2019 at Hart District Council 2-4.30pm

The FTC reps (to be confirmed at Annual Council on 8 May 2018) are Cllrs Schofield and Wildsmith. Please ensure that you advise them of any incidents of flooding

Item 12 FLEET COMMUNITY HOSPITAL DEVELOPMENT

To note a report of the public meeting held on Wednesday 13 March 2019 –copy attached

Item 13 INSTITUTION OF OCCUPATIONAL SAFETY AND HEALTH (IOSH) GUIDELINES FOR COUNCILLORS

To note guidelines for Councillors on health and safety issued by IOSH)–copy attached

Item 14 FLEET LINK UPDATE

To note a verbal report from Cllr Woods

Item 15 ANCELLS FARM SCHOOL BUS

To note a verbal report from Cllr Woods

Item 16 TOWN CLERK'S REPORT

To receive and note the update report of the Town Clerk-copy attached

Item 17 DATE AND TIME OF NEXT MEETING

The next meeting of the Council will be the Annual Meeting to be held on 8 May 2019 at The Harlington at 7pm

Part 3 - CONFIDENTIAL ITEMS

Under the Public Bodies (Admission to Meetings) Act 1960 Exclusion of the Public in accordance with Section 1 (2) and by reason of the confidential nature of the business of the Town Council, the Public and Press will be excluded from the Meeting.

The following types of business will be treated as confidential:

- a) Engagement, terms of service, conduct and dismissal of employees**
- b) Terms of tenders, and proposals and counter-proposals in negotiations for contracts**
- c) Preparation of cases in legal proceedings**
- d) The early stages of any dispute**

Item 18 STATUTORY POWER TO OPERATE MARKETS

To receive a commercial proposal regarding FTC's statutory power to operate markets-**confidential** report attached

Item 19 STAFFING MATTER