

FLEET TOWN COUNCIL

TO: Councillors R Schofield, (Chair), C. Butler, P. Einchcomb, S. Fisher, S. Forster, A. Hope, R. Appleton, A. Hurley, A Macallan, D. Pierce, H Perthen, R Robinson, S. Tilley, G. Woods.

NOTICE OF MEETING

Notice is hereby given that there will be a meeting of

THE FLEET TOWN COUNCIL

**Wednesday 3 November, 2010 at 7.30 p.m.
Ancells Farm Community Centre**

All members are summoned to attend

SIGNED:
TOWN CLERK
DATE:

AGENDA

F.C. NOV 2010/ ITEM 1. APOLOGIES

Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable.

F.C. NOV 2010/ ITEM 2. DECLARATIONS OF INTEREST

Under the Local Authorities (Model Code of Conduct) order 2007, members must declare any interests and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Members are reminded that they must disclose both the existence and the nature of a personal interest that they have in any matter to be considered at this meeting. A personal interest will be considered a prejudicial interest if this

is one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the members' judgement of the public interest.

F.C. NOV 2010/ ITEM 3. QUESTIONS FROM THE PUBLIC (3 Min per person maximum 15 minutes)

To receive questions and statements from members of the public.

F.C. NOV 2010/ ITEM 4. MINUTES OF PREVIOUS MEETINGS

To receive and approve as a correct record the minutes of the Council Meeting held on 6 October 2010.

To receive the minutes of previous committee meetings and to return to committees any issues for reconsideration.

F.C. NOV 2010/ ITEM 5. AUDITOR'S REPORT (Time for discussion 30 min)

To receive the interim auditor's report and to formulate plans to deal with the corporate governance conclusions.

F.C. NOV 2010/ ITEM 6. FLEET VISION (Time for discussion 25 min)

To receive a report/update from the Vision Working Group.

F.C. NOV 2010/ ITEM 7. FINANCIAL ACCOUNTS (Time for discussion 15 min)

To approve the first six month Management Accounts, the Balance Sheet, the Payment Schedules and the bank statements/bank reconciliations and to receive these into the minutes

F.C. NOV 2010/ ITEM 8. LOGO UPDATE (Time for discussion 5 minutes)

To note the date of 17 November at 6pm to meet with the designer who is developing options for the Harlington and Town Council update.

F.C. NOV 2010/ ITEM 9. BUDGET UPDATE (Time for discussion 20 minutes)

To receive a report from the clerk on the budget and to agree that the P & F committee determine what the precept will bear and working capital projects for the next year before bringing a recommendation to Full Council in December 2010.

FLEET FESTIVITIES (Time for discussion 5 minutes)

To receive an update from the clerk on Fleet Festivities.

F.C. NOV 2010/ ITEM 10. BOUNDARY COMMISSION REVIEW OF HART (Time for discussion 25 min)

To receive a report from the chair on the Boundary Commission Meeting and to determine a response to the request for consultation from the Boundaries Commission on the electoral review. Closing date for submissions is 22 November 2010.

F.C. NOV 2010/ ITEM 11. CHRISTMAS CARD POLICY (Time for discussion 10 min)

To determine a Christmas Card Policy for sending out cards and selling cards at the Harlington Centre.

F.C. NOV 2010/ ITEM 12. CODE OF CONDUCT TRAINING. (Time for discussion 5 minutes)

To agree on attendance at the code of conduct training offered by Hart District Council.

The following items are not for public discussion on the grounds that information within them is of a sensitive nature to the council and/or to council staff.

F.C. NOV 2010/ ITEM 13. STAFFING MATTERS (Time for discussion 5 minutes.)

To receive into minutes and approve the full list of staff employed, and salaries.