

MINUTES OF THE FLEET TOWN COUNCIL

6 April 2011 7.30pm
The Harlington

Councillors

Robert Schofield, (Chair) George Woods, Richard Appleton, Helen Perthen, Alan Hope, Sue Tilley, Sue Fisher, Andrew Macallan, Chris Butler, Steve Forster, Richard Robinson, Dai Pierce, Arthur Hurley, Paul Einchcomb.

Also Present

2 members of the public, from Hart Voluntary Action.
Shar Roselman – Clerk

F.C. APRIL 2011 ITEM 1: APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Appleton, for being late.

F.C. APRIL 2011 ITEM 2: DECLARATIONS OF INTEREST

Cllr Schofield declared an interest in the matter of the chairman's allowance.

F.C. APRIL 2011 ITEM 3: PUBLIC SESSION

There were no questions from the public.

F.C. APRIL 2011 ITEM 4: HART VOLUNTARY ACTION

A presentation was given by Hart Voluntary Action. They are an independent and registered charity and act as a council for voluntary services, offering support services to Hart and surrounding areas and provide the link between local authorities and the voluntary sector. The charity is part of the Hampshire CVS network, and a member of the National Association for CVS. They also manage the Hart Volunteer Bureau and thereby increase volunteering across Hart by offering a brokerage service. Membership is free. A volunteer befriending scheme has been started, which has 200 member organisations of which approximately 80 are based in Fleet. HVA also offers networking events, training, and the facility to link people who wish to volunteer in a particular field with organisations requiring volunteers. They will often set up particular volunteer projects, encouraging them to float off to become a charity in their own right when they are mature enough. There has been considerable focus on Mental Health and they have initiated a number of depression support groups. Examples of how they have worked with parishes include the workshop held at Yateley Parish on grass route grants for various volunteer organisations, and assisting Eweshot Parish in getting grant funding for a MUGA. Other projects include minding the garden, which was designed to match people with mental health problems to people needing help in garden clearance, and Grow with Hart which brings together individuals without growing space and those with an abundance of growing space needing help.

Fleet Town Council offered to place a piece in our next newsletter about Hart Voluntary Action.

Resolved to formally become a member of Hart Voluntary Action.

Prop: RS

F.C. APRIL 2011 ITEM 5: MINUTES OF PREVIOUS MEETING

Resolved to receive and approve as a correct record the minutes of Full Council dated 2 March 2011.

Prop: RR Sec: SF

Resolved to receive the minutes of:

The confidential minutes of the Policy and Finance Committee 23/3/ 2011, but to note that Cllr Perthen sent apologies.

The Planning, Development and Control Committee 14/3/2011

The Planning, Development and Control Committee 28/3/2011

The Recreation, Leisure and Amenities Committee 16/3/2011

The Highways and Transport Committee 28/3/2011

Cllr Appleton advised that the officer at Hart District Council has now agreed to the road name of St James Close that Fleet Town Council proposed.

The Establishment Sub-Committee Confidential Minutes 21/2/2011

The Establishment Sub-Committee Confidential Minutes 7/3/2011

The Police Liaison Partnership Minutes 15/3/2011

Prop: RS

Resolved to write to the police requesting that, with the reorganisation taking place, whether Fleet Town could obtain emergency response from Farnborough.

Prop: RA Sec: SF

Action: The clerk

Resolved also to write to Hart District Council as they are currently flagging up concerns with the night time economy, asking whether Fleet Town Council can be a consultee in this process.

Prop: RA Sec: SF

Action: The clerk

F.C. APRIL 2011 ITEM 6: EARMARKED RESERVES

Council received the recommendations on earmarked reserves from the Policy and Finance Committee.

Resolved to approve a sum of £2056 be earmarked for pension fund obligations, to be used once the matter of a pension fund provider for staff had been resolved.

**Resolved that £2500 be set aside for email development for council,
that £4000 be set aside for website development
that £22490 be set aside for the development of the gym
that £2000 be set aside for the cemetery extension and
that £5000 be set aside for cemetery drainage.**

Resolved that £25000 be earmarked for Park improvement and that £25000 be set aside for improvements to the Harlington Coffee Shop.

Prop: BS Sec: RR

F.C. APRIL 2011 ITEM 7. REVIEW OF PARISH MEETING

Generally it was believed that the Annual Parish Meeting, known as the Annual Resident's Meeting, went exceptionally well.

A concern had been raised that Mr Baker had been misrepresented. Cllr Woods had arranged for an official apology to appear in the newspaper, noting that Fleet Town Council had not been fully informed.

Comments from attendees included making the meeting shorter in the future, and a request to allow more time for questions.

It was recognised that in the future the focus should be on our own access to the public and to public concerns, and that an early booking of the auditorium was required.

Action: Cllr Schofield is working on completing the vision document for presentation to council.

A vote of thanks went to Cllr Schofield for the work he had put into the Annual Resident's Meeting, and to the staff and officers for their efforts.

It was mentioned that Hart District Council are developing their Core Strategy, ready for consultation after the 5th June 2011. Fleet Town Council has already written into Hart encompassing aspects of the Fleet Town Council vision.

Cllr Macallan stated that he had attempted to engage with Hart District Council on further development of the Urban Characterisation Study, but that he had, as yet, had no response.

F.C. APRIL 2011 ITEM 8: BOUNDARY COMMISSION CHANGES

Cllr Appleton informed the Town Council that Hart District Council had decided to support the proposal they had received from members on changing ward boundaries. A map of HDC's proposal can be inspected on the District Council's web site.

F.C. APRIL 2011 ITEM 9 : STANDING ORDERS

Resolved that the Fleet Town Council Standing Orders be altered as per the attachment to the minutes.

Prop: AH Sec: CB

Although the Standing Orders make reference to the annual election of the Chairman of the Council, there is no reference to Chairmen of Committees.

Resolved that Committee Chairmen will be elected annually at the first committee meeting following the Town Council Annual Meeting.

Prop: BS Sec: CB

F.C. APRIL 2011 ITEM 10: FINANCIAL REGULATIONS

Resolved that the Fleet Town Council Financial Regulations be altered as per the attachment to the minutes.

Prop: GW Sec: RR

Resolved that the authorisation for the clerk to order items within budget be increased to £2000.

Prop: PE Sec: RR

A discussion ensued regarding duplicate payments arising from a supplier changing their name.

Action: Cllr Robinson will prepare a policy statement to avoid future duplication of payments.

F.C. APRIL 2011 ITEM 11: TERMS OF REFERENCE

Resolved that the Terms of Reference for the Policy and Finance Committee be altered as per the attachment to the minutes.

Resolved that the Terms of Reference for the Recreation, Leisure and Amenities Committee be altered as per the attachment to the minutes.

Resolved that the Terms of Reference for the Highways and Transportation Committee be altered as per the attachment to the minutes.

Resolved that the Terms of Reference for the Planning, Development and Control Committee be altered as per the attachment to the minutes, and that the committee be known as the Planning Committee.

Prop: RR Sec: CB

Action: The clerk will remove all references to parish in the terms of reference, replacing this with Town Council, and send the amended versions to Councillors.

F.C. APRIL 2011 ITEM 12: CLERK’S REPORT

A clerk’s report was received, noting the developments with the Lease Working Group, the Risk Assessment Working Group, and the hitch with the receipt of S106 funding for the toddler playground at Ancell’s Farm.

There being no further business the meeting ended at 9.37 pm.

The next meeting will be the Annual Meeting on 18th May 2011, at the Harlington, at 7.30 pm.

Signed.....

Date:.....