



**RECREATION, LEISURE & AMENITY COMMITTEE
NOTICE OF MEETING**

Notice is hereby given that there will be a committee meeting of

Fleet Town Council

**Wednesday 15 February 2012 at 7.30 p.m.
The Harlington**

All committee members are summoned to attend

To: Cllrs P. Einchcomb, (Chair) S. Fisher, H. Perthen, B. Schofield, S. Tilley, G. Woods, G. Chenery, S. Forster, A. Oliver.

Signed:
DEPUTY TOWN CLERK:
Date:

AGENDA

1. APOLOGIES

Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable.

2. DECLARATIONS OF INTEREST

Under the Local Authorities (Model Code of Conduct) order 2007, members must declare any interests and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Members are reminded that they must disclose both the existence and the nature of a personal interest that they have in any matter to be considered at this meeting. A personal interest will be considered a prejudicial interest if this is one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the members' judgement of the public interest.

3. QUESTIONS FROM THE PUBLIC (3 Min per person maximum 15 minutes)

To receive questions and statements from members of the public.

4. MINUTES OF PREVIOUS MEETING

To receive and approve as a correct record the minutes of the RLA Committee held on 9 January, 2012

Part 1 – ITEMS FOR DECISION

5. SPORT'S AND RECREATION REPORT

To receive for noting an update on sport, recreation and park activities from the Sport's and Recreation Officer and to **RESOLVE** the following:

- a) **Ancells Farm Play Area** - To replace the existing woodchip with Safamulch at a cost of £4581.00. To be allocated to Earmarked Reserves – Park Improvement
- b) **Calthorpe Park** - To replace and complete the works to the Dragons teeth at Calthorpe Park at a cost of £180 and £457, total cost £637.00. To be allocated to Earmarked Reserves – Park Improvement
- c) **Future S106 Funding at Calthorpe** - To approach interested parties eg Schools, Friends of Groups etc to find out their needs/wants as to what new play area equipment should be installed when designing new play areas.
- d) **Basingbourne Park** – To commence brickwork on the Play area at Basingbourne Park at a cost of £198. To be allocated to Open Spaces – Grounds maintenance - 4200 - 301
- d) **Jubilee Wood** - To cement the new benches for Jubilee Wood into the ground at a cost of £325. To be allocated to Open spaces – Grounds Maintenance 4200 –301
- e) **Jubilee Volunteers** – For Fleet Town Council to provide certificates, lunch and T-shirts fro the Jubilee Volunteers who help on Monday 4 June at the Sports day Event at an approximate cost of £235. To be allocated to Open Spaces Sports Development - 4650 – 301.

6. THE HARLINGTON AND ANCELLS FARM REPORT

To receive for noting an update on events, hirings and operational activities of the Harlington and Ancell's Farm Community Centre from the Operations Manager and to **RESOLVE** the following:

a) **The Harlington**

Improvement of café décor and equipment at a cost of £10,064.60

- Removal of partition walls and make good
- Fitting shelving in place of wall mounted fridges and support brackets for microwave oven
- Replacement of café carpet
- Purchase of Polar display chiller
- Purchase of 1.5m open front refrigerated display unit
- Purchase of 1m Slimline display counter

- Purchase of Classic compact potato baker
- Café signage including up to date logo
- Purchase of 3 new tills
- Allowance for café and Harlington staff uniforms

To be allocated to Earmarked Café Reserves
Officer report attached

- b) **Lighting Dimmer Packs** - Replacement of Lighting Dimmer Packs for the Harlington at a cost of £1,701.80 to be allocated to 4185 – 201. Officer Report attached

7. **ANCELLS FARM PAVILION**

To receive a report on the work already completed and work to be completed to bring the Pavilion into use as a Multi-user facility

To **RESOLVE** the following:

- To spend £15,423 to make the pavilion into a multi user pavilion.**
- To apply for S106 funding for the project**
- To agree that the work to be started immediately if the S106 funding is successful – to be operational by 1 August**

8. **QUOTATIONS**

- a) **Ancells Farm** - To receive a revised quotation for maintenance work to be completed at the Ancells Farm Car Park
Cost: £828.25. To be allocated to earmarked reserves for parks

Part 2 – ITEMS TO NOTE

9. **S106 FUNDING**

- a) Hart District Council has paid S106 monies to Fleet Town Council totalling £19808.45 for the following:
- | | |
|---------------------|---------|
| Dog Bins | £8089 |
| Open Spaces signage | £10,981 |
| Notice Boards | £492 |
- b) Hart District Council has paid S106 monies to Fleet Town Council for the Basingbourne Park works. Total: £13786

10. **FLEET TOWN FOOTBALL CLUB**

To receive a report from Cllrs Einchcomb and Woods on meeting with Fleet Town Football Club.

11. FRIENDS OF ANCELLS FARM ANNUAL GENERAL MEETING

To note that the Annual General Meeting of the Friends of Ancells Farm is to be held on Monday 27 February at the Ancell's Farm Community Centre at 7.30pm.

12. THE CLERKS REPORT

To receive and note the Clerk's report

13. Date and Time of Next Meeting

The next meeting of the Recreation, Leisure and Amenities Committee will be held on Wednesday 21 March at 7.30pm in the Harlington