



**POLICY AND FINANCE
NOTICE OF MEETING**

Notice is hereby given that there will be a committee meeting on

**Wednesday 7 May 2014 at 7pm (PLEASE NOTE TIME)
The Harlington**

All committee members are summoned to attend

To: Cllrs W Vincent (Chairman) R Appleton, C Axam, P Einchcomb, L Holt,
A Oliver, H Perthen, R Robinson, B Schofield, S Tilley, G Woods

Signed:

Deputy Town Clerk

Date: 1 May 2014

AGENDA

1 APOLOGIES

Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable

2 DECLARATIONS OF INTEREST

Under the Local Authorities Localism Act 2011, members must declare any interests and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Members are reminded that they must disclose both the existence and the nature of a personal interest that they have in any matter to be considered at this meeting. A personal interest will be considered a prejudicial interest if this is one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the members' judgement of the public interest.

3 QUESTIONS FROM THE PUBLIC (3 Min per person maximum 15 minutes)

To receive questions and statements from members of the public.

4 MINUTES OF PREVIOUS MEETING

To receive and approve as a correct record the minutes of the Policy and Finance Committee held on Wednesday 2 April 2014

** (Minutes attached)

Part 1 – ITEMS FOR DECISION

5 FINANCIAL MONITORING

To receive the Cash Book, Bank reconciliation and List of Payments up to 31 March 2014 – Month 12.

Recommendation

- a) To confirm that the bank reconciliation equals zero and Cllr Robinson to confirm that the bank statement matches the reconciliation and sign the bank statements and payment schedule
- b) To receive into the minutes the List of payments for March 2014.

6 GRANT APPLICATIONS

(a) Beerfest

To consider a grant application from the Fleet Lions in the sum of £250 to fund the use of a PA system for the 2014 Beerfest to be held at the Harlington-copy attached

(b) Hart Voluntary Action

To consider a grant application from HVA in the sum of £ £810 to cover the cost of monthly workshops-copy attached

(c) Life Education

To consider a grant application for £500 to assist with the cost of delivering health and drug prevention education programmes to 663 children at Velmead Junior and Fleet Infants' School-copy attached

Part 2 – ITEMS TO NOTE

Councillors are asked to note that due to the Year End Close down of the Accounts only just being completed, there will be no report on the income receipts and expenditure payments until next month.

7 2014/2015 Year End Finances

To note the 2013/2014 Year end Balance sheet and Income and Expenditure breakdown.

8 DATE AND TIME OF NEXT MEETING

The next meeting of the Policy and Finance Committee will be held on Monday 16 June 2014 at 7.30pm at The Harlington