

MINUTES OF THE FLEET TOWN COUNCIL

3 November 2010 7.30pm
Ancells Farm Community Centre

Councillors

Robert Schofield (Chair), Andrew Macallan, Chris Butler, Paul Einchcomb, Helen Perthen, Richard Appleton, Steve Forster, Alan Hope, Sue Tilley, Arthur Hurley, George Woods, Sue Fisher, Richard Robinson, Dai Pierce.

Also Present

Shar Roselman – Clerk
Cllr S. Parker
Cllr T. Davies
Cllr C Axim.

F.C. NOV 2010 ITEM 1: APOLOGIES FOR ABSENCE

There were no apologies.

F.C. NOV 2010 ITEM 2: DECLARATIONS OF INTEREST

Members were asked to declare any interests they may have in the items under consideration at the meeting and the nature of those interest. There were no interests declared.

F.C. NOV 2010 ITEM 3: PUBLIC SESSION

Councillor Davies requested any Cllr in Fleet who had information regarding sites of historical interest or importance to contact him in order to update a register of such sites held by Heritage Champion.

Councillor Parker commented that he will be investigating the situation of the busses at Ancells Farm, and wondered whether any councillors would like to join him. Cllr Woods was happy to join the team.

Two members of the public attended the meeting.

F.C. NOV 2010 ITEM 4: MINUTES OF PREVIOUS MEETING

Resolved to receive and approve as a correct record the minutes of Full Council dated 6 November 2010.

Resolved to receive the minutes of:

The Policy and Finance Committee 7 September 2010

The Policy and Finance Committee 18 October 2010

The Development and Control Committee 25 October 2010

The Development and Control Committee 11 October 2010

The Development and Control Committee 27 September 2010

The Development and Control Committee 13 September 2010

The Highways and Transport Committee 27 September 2010

The Highways and Transport Committee 27 October 2010
The Recreation, Leisure and Amenities Committee 14 September 2010
The Recreation, Leisure and Amenities Committee 20 October 2010

F.C. OCT 2010 ITEM 5: AUDITOR'S REPORT

It was agreed within the delegated authority conferred on the Finance and Policy Committee (article 6) that the internal audit report be referred to that committee for consideration and appropriate action.

F.C. NOV 2010 ITEM 6: FLEET VISION

The minutes of the Fleet Vision Working Group – Design Statement 5th October 2010, and the minutes of the Fleet Vision Working Group – Capital Projects 11th October 2010 were received.

The following matters were discussed:

To note that the land identified as a possible play area, close to Velmead School possibly fell outside the parish boundary.

Councillor Maccallum raised a concern over the use of the SINC area at Basingbourne Park, as an informal play area. He was assured it was intended to use the wooded area, not the designated SINC.

That there was a high public demands for green space.

That the minutes of the meeting of the 5th October 2010, should have shown that Cllr Fisher was present.

It was resolved that working groups would meet on Tuesday 9th November, at the Harlington at 7.00 pm to come together to cement the work they had done into a firm document.

F.C. NOV 2010 ITEM 7: FINANCIAL ACCOUNTS

Resolved to approve and accept the half-yearly payment schedule, six month management account summary and the bank reconciliation into the minutes. The bank statement was signed by the Chairman.

The clerk explained that the Policy and Finance Committee had been receiving payment schedules, bank reconciliations and management accounts each month. It was resolved that future presentations of payment schedules would either have staff information redacted, or would be dealt with in a session excluding members of the Press or Public.

It was further resolved to delegate to the Policy and Finance Committee the authority to approve and accept the payment schedule, bank reconciliation and management accounts into the minutes.

Action: Shar Roselman

F.C. NOV 2010 ITEM 8: LOGO

Council noted the date of 17 November 2010, at 6 pm to meet with the designer to discuss the logos for the Harlington and the Town Council. Council requested the time be moved to 6.30 pm.

F.C. NOV 2010 ITEM 9: BUDGET UPDATE

The clerk explained that she had been working on the operational budget to the end of March 2011, and that, from projected figures there ought to be at least £50 000 which would go into reserves. Areas still to be clarified included the projected income for the Harlington Centre for the next six months, and the final cost of the Ground Maintenance Contract which was proving difficult as there were different figures in the Service Level Agreement (SLA) and the budget. Invoices from Hart District Council lacked the detail to tie these figures into either the Service Level Agreement or the budget.

The council has been advised that the precept demand will need to be submitted to Hart District Council the end of January 2011.

The council discussed that it was imperative to get the vision out to parishioners before the precept demand was sent out in March.

It was mentioned that a newsletter might be prepared giving evidence of what the council was doing.

In accordance with the Terms of Reference the P & F Committee a recommendation will be made to Full Council as to the level of the annual budget and proposed precept.

Any councillor who wished a capital project to be considered to submit this to the office before 9th November for inclusion into the P & F budget discussion.

The clerk gave an update on Fleet Festivities. Fleet Festivities were now taking out their own public liability insurance, and Fleet Forward had met to discuss how to manage their difficult situation with respect to their bank account. Licences, etc, were in order for the event. On the issue of the Christmas Tree, it was confirmed this was kindly being donated to the Council.

There was some discussion about whether, if Fleet Festivities was being constituted as an organisation, whether councillors from the Town Council should sit on the constituted body. There was a need to pull the different parts of the town together.

Council members were asked if they would like to contribute to stewarding at the event.

Any councillor who wishes to offer their services for a shift to contact the office, who would forward their names to Fleet Festivities.

F.C. NOV 2010 ITEM 10: BOUNDARY COMMISSION REVIEW OF HART

Council members discussed the information provided to the parish about the Boundary Commission Review. The most important element is that wards should be divisible by three councillors. This will affect the Town Council's parish wards. The Town Council will delay putting forward any proposals regarding this matter until it has been established what the proposal from the Boundary Commission is with respect to ward boundaries.

F.C. NOV 2010 ITEM 11: CHRISTMAS CARD POLICY

Resolved not to send out any Christmas cards this year. A message of Christmas cheer will appear on the Council's website.

Action: Shar Roselman

F.C. OCT 2010 ITEM 12: CODE OF CONDUCT TRAINING

The following Councillors indicated their intention to attend this training session to be organised by Hart District Council on Monday 29th November 2010:

- Dai Pierce
- Bob Schofield
- Richard Robinson
- Sue Tilley
- Arthur Hurley
- George Woods
- Andrew Macallan
- Sue Fisher
- Helen Perthen
- Chris Butler

Action: Shar Roselman to notify HDC accordingly.

F.C. OCT 2010 ITEM 13: STAFFING MATTERS.

The committee resolved that under the Public Bodies (Admission to Meetings) Act 1960 Exclusion of the public in accordance with Section 1(2) and by reason of the confidential nature of the remainder of the business, the Public and Press would be excluded from the remainder of the meeting.

The council received into the minutes and approved a full list of all staff employed, their designations and their salaries.

There being no further business to transact, the meeting ended at 9.25 pm.

The next meeting will be on 1 December 2010 at the Harlington, at 7.30 pm.

Signed.....

Date:.....