



FLEET TOWN COUNCIL  
MINUTES OF THE COUNCIL MEETING

held on

Wednesday 3 April 2019

at The Harlington at 7pm

**Councillors**

Bob Schofield (Chairman), Grahame Chenery, Paul Einchcomb, Leslie Holt, Alan Hope, Kathy Jasper, Alan Oliver, Dai Pierce, Richard Robinson, Sue Tilley, Sharyn Wheale, Peter Wildsmith, George Woods

**Also Present**

Janet Stanton-Town Clerk  
Sheila Rayner-Committee Clerk

Cllr Bennison-HCC  
Cllr Forster-HCC/HDC  
Cllr Parker-HDC

Representative of Friends of Oakley Park

Two local residents

**FC April 2019 ITEM 1 APOLOGIES FOR ABSENCE**

There were apologies for absence from Cllrs Ashworth, Kirkpatrick, Williams and Wright

**Chairman's announcements**

- Reminder that this is the last meeting of Council for the 2018/2019 Local Government Year
- Thanks to all the members and officers for their contribution to the success of the Annual Residents' meeting on 26 March 2019. Public comments have been received regarding town centre regeneration and devolution
- Bailey Appeal-The Planning Inspector has approved the demolition of a building and the development of 14 flats
- FTC/HCC/HDC have worked collaboratively to produce and submit a bid to the government town centre regeneration fund
- The site investigation at Calthorpe Park will take place on Monday 8 April 2019 for one day only
- Positive comments received from the Neighbourhood Plan Examiner



## **FC April 2019 ITEM 6 HARLINGTON DEVELOPMENT**

### **a) Condition Survey (taken in part 3 of the agenda)**

A report was presented and considered following exclusion of the public but with the assurance that the decision would be in the public domain ( copy stored with record minutes)

The report referred to background information regarding:

- Tender closing date of 19 March 2019
- Receipt of 6 bids
- The Moderation Panel comprising 2 Councillors and 3 Officers together with the Procurement consultant meeting on 1 April 2019
- The process of evaluation

Following discussion it was

### **RESOLVED**

To award the Harlington Condition Survey contract to Company B at a cost of £43,998

### **b) Lease**

Following consideration of a progress report it was

### **RESOLVED**

To note that a meeting has now taken place between the HDC solicitor and FTC regarding a lease for the Harlington. The HDC solicitor is taking further instruction from HDC prior to submitting a revised draft to FTC

## **FC April 2019 ITEM 7 INTERNAL AUDIT REPORT MARCH 2019**

The members received the report of the Internal Auditor dated 3 March 2019 together with the list of recommendations

### **RESOLVED**

To note the report of the Internal Auditor and approve the list of proposed actions

## **FC April 2019 ITEM 8 FINANCE**

### **RESOLVED**

To receive into the minutes the following:

- Income received as at 28 February 2019
- List of payments as at 28 February 2019
- Reconciliation as at 31 January 2019
- Reconciliation as at 28 February 2019

## **FC April 2019 ITEM 9 REVIEW OF STANDING ORDERS**

Members were reminded that as a matter of good practice, the Council regularly reviewed Standing Orders. Members were asked to consider whether the existing FTC Standing Orders should be subject to any revisions. Any revisions suggested by members should be submitted to the Town Clerk by 11 April 2019 for consideration by Annual Council on 8 May 2019

### **RESOLVED**

That members be invited to submit any suggested revisions to Standing Orders to the Town Clerk by 11 April 2019

## **FC April 2019 ITEM 10 TENNIS POLICIES**

Members were advised that the LTA now required all venues receiving their support to adopt their safeguarding and code of Conduct policies which are based on the Equality Act 2010.

Although members support the policies in principle, they had concerns about various aspects of the policies including FTC's inability to enforce some of the provisions when the tennis courts were part of a public park (not a separate venue) were booked remotely and not permanently supervised. There were elements of the Code of Conduct that could only be achieved by making users aware of their responsibilities through the booking process or by signage at Calthorpe Park tennis courts.

### **RESOLVED**

To defer adoption of the LTA recommended policies, Tennis Safeguarding and Tennis Diversity and Inclusion Policy until further information has been received from the LTA

## **FC April 2019 ITEM 11 FLOOD FORUM**

Members noted that Cllrs Schofield and Wildsmith would attend the Parish Flood Forum on 20 May 2019 and any new incidents of local flooding problems should be reported to them by members

## **FC April 2019 ITEM 12 FLEET COMMUNITY HOSPITAL DEVELOPMENT**

Members noted the report on a meeting regarding Fleet Community Hospital Planning Application held on 6 March 2019-copy stored with record minutes

Members discussed the existing parking problems at the site which would only be exacerbated by the additional activity at the site and the proposed additional parking being inadequate.

## **FC April 2019 ITEM 13 INSTITUTION OF OCCUPATIONAL SAFETY AND HEALTH (IOSH) GUIDELINES FOR COUNCILLORS**

Members noted guidelines for Councillors on health and safety issued by the Institution

of Occupational Safety and Health

### **FC April 2019 ITEM 14 FLEET LINK UPDATE**

The members noted a verbal update from Cllr Woods regarding Fleet Link :

- The original tender was non compliant and as a result the Moderation of the new compliant bid had only just taken place
- The bid is also in respect of Rushmoor Dial a Ride, Yateley Shopper and Rushmoor and Hart Minibus Group Hire Service
- A new agreement will be awarded to Rushmoor Voluntary Action for the next 2 years with a possible 4 year extension
- Operational issues including marketing and promotion to be agreed
- Fleet Link to remain in place until the start of the new Agreement
- The discount for concessionary bus pass users to be reduced from 50% to 25% from 1 April 2019

### **FC April 2019 ITEM 15 ANCELLS FARM SCHOOL BUS**

The members noted a verbal update from Cllr Woods on Ancells School bus:

- HCC have advised that parents of 4 year old children becoming 5 in the school year will be able to buy seats until the child's 5<sup>th</sup> birthday
- Parents of 7 year olds becoming 8 in the school year will be able to buy seats for the remainder of the school year
- Cost is based on pro rata £600 per pupil per year
- Purchase of seats for Forms 4, 5 and 6 (8 year olds and above ) not yet addressed
- Potential likely cost of seats is £900 per annum
- Parents currently being consulted
- Velmead residents expressing concerns about parking
- Travel plans from school still awaited
- The Hook safe walking route likely to proceed

### **FC April 2019 ITEM 16 TOWN CLERK'S REPORT**

The members received and noted the Town Clerk's report and in particular:

It was noted that Cllrs Robinson and Wheale would be witnesses to the Calthorpe Park play area opening of tenders on Thursday 25 April 2019 at 12.30pm

The Town Clerk to consider possible actions to assist with replacement of a staff member's bicycle stolen during the Annual Residents Meeting.

Paperless office and possible approach to HCC IT department for assistance. Member views on the paperless concept were welcomed. Acknowledged there has to be a business case as well as an environmental one.

### **FC April 2019 ITEM 17 DATES AND TIME OF NEXT MEETING**

The next meeting will be Annual Council to be held on Wednesday, 8 May 2019 at the Harlington, at 7.00 pm.

There being no further business the meeting closed at 9.15 pm

Signed.....

Date:.....

Chairman

**Part 3 CONFIDENTIAL ITEMS**

**Under the Public Bodies (Admission to Meetings) Act 1960 Exclusion of the public in accordance with Section 1(2) and by reason of the confidential nature of the business of the Town Council, the Public and Press will be excluded from the Meeting**

**The following types of business will be treated as confidential:**

- a) Engagement, terms of service, conduct and dismissal of employees**
- b) Terms of tenders, and proposals and counter-proposals in negotiations for contracts**
- c) Preparation of cases in legal proceedings**
- d) The early stages of any dispute**

**FC April 2019 ITEM 18 STATUTORY POWER TO OPERATE MARKETS**

Separate confidential minute

**FC April 2019 ITEM 19 STAFFING MATTER**

Separate confidential minute