



FLEET TOWN COUNCIL

MINUTES OF THE RECREATION, LEISURE AND AMENITIES COMMITTEE

Wednesday 15 February 2012 7.30pm
The Harlington

PRESENT

Councillors

Paul Einchcomb (Chair)	Grahame Chenery
Sue Fisher	Alan Oliver
Bob Schofield	Sue Tilley
George Woods	

Also Present

Alex Robins – Operations Manager (for part of the meeting.)
Kitty Yarwood – Sports and Recreation Officer (for part of the meeting.)
Janet Stanton – Deputy Clerk

ITEM 1 - Feb /2012/RLA: APOLOGIES FOR ABSENCE

Apologies were received from : **Councillors** Steve Forster
Helen Perthen

ITEM 2 - Feb 2012/RLA: DECLARATIONS OF INTEREST

The following Declarations of Interest (personal) were declared:

Item 5 (b) (c) Calthorpe Park

Cllrs Tilley, Oliver and Woods

Items 5(a), 6, 7, 8, 11 Ancells Farm

Cllr Woods

ITEM 3 - Feb 2012/RLA : PUBLIC SESSION

Representatives of Friends of Oakleys Park asked

- Could the Friends of Oakley Park store tools etc in any of the facilities available to Oakley Park?
- When the new dog litter bins and noticeboards installations would take place?

ITEM 4 - Feb 2012/RLA : MINUTES OF PREVIOUS MEETING

Subject to some minor amendments it was

RESOLVED

To receive and approve, as a correct record, the minutes of the RLA committee meeting held on the 18 January 2012.

ITEM 5 - Feb 2012/RLA : SPORTS AND RECREATION REPORT

The Committee received a report from the Sport's and Recreation Officer

(a) Ancells Farm Play Area

Councillors discussed the replacement of the existing woodchip with Safamulch, as opposed to woodchip, at a cost of £4581. Following discussion it was requested that:

- The grounds maintenance contractor be asked to regularly rake the woodchip
- The Sports and Recreation Officer be asked to report back in September 2012 on the condition of the woodchip

RESOLVED

That the existing woodchip would not be replaced

(b) Calthorpe Park

Councillors discussed and approved the proposal to replace and complete the works to the Dragons Teeth at Calthorpe Park

RESOLVED

That works to complete and replace work to the dragons teeth at Calthorpe Park at a total cost of £637 (Earmarked reserves) be approved

(c) Future S106 funding at Calthorpe Park

Councillors discussed a proposal to obtain the views of interested local parties on any future play equipment installation. The officer stated that she particularly wanted to hear the views of the children and young people. Councillors agreed that it was important not to raise expectations about future provision.

RESOLVED

The Sports and Development Officer be authorised to proceed with surveying the views of interested parties on any future proposal to enhance or replace equipment

(d) Basingbourne Park

Councillors discussed the commencement of brickwork to the play area at Basingbourne Park at a cost of £198, excluding the area near the roundabout.

RESOLVED

- That the work to the brickwork to the play area at a cost of £198 be commenced (Open Spaces- grounds maintenance)
- That the Sports and Recreation Officer obtains the cost to complete the area near the roundabout and report back

(e) Jubilee Wood

Councillors discussed the proposal to cement the new benches for Jubilee Wood into the ground at a cost of £325

RESOLVED

To approve the expenditure of £325 to cement the new benches into the ground, including the fixing bolt, at Jubilee Wood, at a cost of £325 (open spaces-grounds maintenance)

(f) Jubilee volunteers

Councillors discussed the proposal to provide certificates, lunch and T-shirts for the Jubilee volunteers who help on Monday 4 June at a cost of £235. Councillors stated that this should not set a precedent for future events. This was a one-off for the Queen's Jubilee

RESOLVED

That the Council will provide items for Jubilee Weekend at a cost of £ 235 (open spaces sports development) subject to the Sports and Development Officer:

- investigating bulk-buy costs and reporting back to the next meeting
- that any money raised by the Scouts be donated to Stepping Stones, the charity nominated by the Carnival Committee

ITEM 6 - Feb 2012/ RLA : THE HARLINGTON AND ANCELLS FARM REPORT

Councillors received an update on events, hirings and operational activities at the Harlington and Ancells Farm Community Centre. There was disappointment at the level of café income and concerns regarding the variety/choice of meals and lack of promotion of the café although it was recognised that there were operational difficulties.

Councillors asked the operations Manager if he felt that the Comedy Club was beginning to wane. It was explained that January was the only month to be just short of the 200 capacity-in fact over the previous 5 events, 970 of the potential 1000 seats, had been sold.

Following discussion it was

RESOLVED

a) The Harlington

To proceed with the improvement of café décor and equipment at a cost of £10,064.60 and linked with increased promotion of the café and a better food/drink offer.

- Removal of partition walls and make good
- Fitting shelving in place of wall mounted fridges and support brackets for microwave oven
- Replacement of café carpet
- Purchase of Polar display chiller
- Purchase of 1.5m open front refrigerated display unit
- Purchase of 1m Slimline display counter
- Purchase of Classic compact potato baker
- Café signage including up to date logo
- Purchase of 3 new tills
- Allowance for café and Harlington staff uniforms

To be allocated to Earmarked Café Reserves

The Operations Manager confirmed that with the exception of the carpet, all equipment purchased could be moved to new locations.

b) Lighting Dimmer Packs

To replace the Lighting Dimmer Packs for the Harlington at a cost of £1,701.80
To be allocated to 4185 – 201

ITEM 7 - Feb 2012/RLA : ANCELLS FARM PAVILION

The Committee received a report on the work completed and still outstanding to bring the pavilion into multi-user facility. Councillors were generally concerned about the level of expenditure at Ancells Farm. A Friends of Ancells Farm representative had explained that the HART Runners would consider using the Pavilion from 1 August if it were available. The pitches could also be used for a series of football 'friendlies' over the summer. This would create two streams of income. Following discussion it was agreed to approve S106 funding being sought for the following :

Guttering and fascias	£3350
New boiler and fitting	£3512

Additional electrics/plumbing	£2860
Flue modifications	£500
Plumbing work to sink	£100
Internal doors (5)	£250
Roller shutter for serving hatch	£800
Bricking up second window	£458
Replacement sash window	£800
Lighting to illuminate path	£500
Total cost	£ 13,130

Cost awaited for kitchen fitting

RESOLVED

- To approve expenditure of £13,130 plus kitchen fitting cost to make the pavilion into a multi-user facility
- To apply for S106 funding for the project
- To agree that the work be started immediately if the S 106 funding is successful with a view to the pavilion being operational by 1 August 2012

ITEM 8 - Feb 2012/RLA : QUOTATIONS- ANCELLS FARM

The Committee received a quotation for maintenance work at Ancells Farm Car Park

RESOLVED

To proceed with works to the car park at Ancells Farm Car Park at a cost of £828.25 (Earmarked reserves for parks)

ITEM 9 -: Feb 2012/RLA S106 FUNDING

The Committee noted the following :

- a) Hart District Council has paid S106 monies to Fleet Town Council totalling £19808.45 for the following:

Dog Bins	£8089
Open Spaces signage	£10,981
Notice Boards	£492
- b) Hart District Council has paid S106 monies to Fleet Town Council for the Basingbourne Park works. Total: £13786

ITEM 10 - Feb 2012 /RLA : FLEET TOWN FOOTBALL CLUB

The committee received a verbal report from Cllrs Einchcomb and Woods on the meeting with Fleet Town Football Club held on 26 January 2012.

A complaint regarding noise was discussed, which had been caused by the visiting DJ. The club apologised and indicated that the DJ would not be returning to the club.

A complaint had been received regarding the training lights which resulted in an apology. Through an oversight, the lights had been left on for over 12 hours. In future, emergency contact numbers would be displayed.

The club apologised that the trees, donated by HDC to reduce light intrusion, had been pruned back inadvertently.

It was agreed that Fleet Town Council would be informed of any trees which were dangerous.

The issue of the management of potentially dangerous trees was discussed. Clarity was given as to the responsibility of hirer in relation to the perimeter of the leased land. It was noted that there was no further request regarding the substitution of rent for maintenance work.

RESOLVED

That the report be noted

ITEM 11- Feb 2012/RLA : FRIENDS OF ANCELLS FARM ANNUAL GENERAL MEETING

It was noted that the Annual General Meeting of The Friends of Ancells Farm is to be held on Monday 27 February at 7.30pm at the Ancells Farm Community Centre

ITEM 12 - Feb 2012/RLA : CLERK’S REPORT

The committee received and noted the Clerk’s report

There being no further business the meeting closed at 10.30pm.

The date and time of the next meeting is 7.30 Wednesday 21 March 2012 at the Harlington.

Signed.....

Date:.....