



**RECREATION, LEISURE & AMENITY COMMITTEE  
NOTICE OF MEETING**

Notice is hereby given that there will be a committee meeting on

**Wednesday 15 June 2016 at 7pm  
The Harlington**

All Committee members are summoned to attend

**To:** Cllrs S Cantle, P Einchcomb, D Gotel, K Jasper, A Oliver, B Schofield,  
J Wright

Signed:

Janet Stanton  
Town Clerk

Date: 9 June 2016

**AGENDA**

**1. ELECTION OF CHAIRMAN**

To elect the Chairman for the local government year 2016/2017

**2 ELECTION OF VICE-CHAIRMAN**

To elect the Vice-Chairman for the local government year 2016/2017

**3 APOLOGIES**

Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable

**4 DECLARATIONS OF INTEREST**

Under the Local Authorities Localism Act 2011, members must declare any interests and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Members are reminded that they must disclose both the existence and the nature of a personal interest that they have in any matter to be considered at this meeting. A personal interest will be considered a prejudicial interest if this is one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the members' judgement of the public interest.

**5 QUESTIONS FROM THE PUBLIC (3 Min per person maximum 15 minutes)**

To receive questions and statements from members of the public.

**6 MINUTES OF PREVIOUS MEETING**

To receive and approve as a correct record the minutes of the RLA Committee held on 16 March 2016 –copy attached

**Part 1 – ITEMS FOR DECISION**

**7 THE HARLINGTON AND ANCELLS FARM COMMUNITY CENTRE REPORT**

To receive for noting an update on events, hiring's and operational activities of the Harlington and Ancells Farm Community Centre from the Operations Manager.  
Copy attached

**RECOMMENDATION**

To note the report of the Operations Manager.

**8 FACILITIES AND OPEN SPACES MANAGER'S REPORT**

To consider the Facilities and Open Spaces Manager's Report – copy attached

**RECOMMENDATION**

To consider and approve the recommendations contained within the Facilities and Open Spaces Managers report

**9 THE CEMETERY OFFICERS REPORT**

To receive the Cemetery officer's report.

**RECOMMENDATION**

To note the updates contained in the report

**10 EARMARKED RESERVES**

To consider the list of RLA projects identified within the Earmarked Reserves approved by Council on 1 June 2016 –paper attached

**RECOMMENDATION**

To approve the actions proposed to progress the various RLA projects

**11 CALTHORPE PARK PAVILION**

To receive and consider a report from Councillor Cantle regarding a new Calthorpe Park Multi-Sports Pavilion.

## **RECOMMENDATION**

- a) In order to make application for funding to the FA Grassroots Fund, the RLA committee agree an approach to an architect and quantity surveyor to obtain draft plans and cost estimates for the site investigation and feasibility study for a new pavilion new Pavilion.

## **RECOMMENDATION TO COUNCIL**

- b) To approve expenditure of £7070, to be funded from unallocated General Reserves and added to the list of approved Earmarked Reserves Capital projects

## **12 THE VIEWS**

To receive and consider a report on the funding of the Sensory Areas within the Views. – *papers attached*

### **RECOMMENDATION**

To commit FTC funds for Overseeing the Project, Stages 1 and 2 prior to funds becoming available from HDC as follows:

Stage 1	£2,366
Stage 2	£4750 (approx.)
Overview of project	£500

**^TOTAL £7,616**

## **13 CALTHORPE PARK PLAY AREA**

To consider the design proposals for a new playground at Calthorpe Park-papers to follow

### **RECOMMENDATION**

- a) To approve the design of a new play area at Calthorpe Park
- b) To authorise the funding of the project up to £100,000, through grant aid in the first instance, or S106 funding if that proves necessary

## **14 EVENT APPLICATIONS**

### **a) Oakley Park Fete**

To consider an application for a summer fete in Oakley Park on Saturday 23 July 2016 to be organised by the Friends of Oakley Park -copy of application, risk assessment and site plan attached

### **b) Girls and Ladies Football Event – May/June 2017 – in principle decision**

Members are informed that Chris Alden has been tasked with looking into the viability of holding a girls football tournament in 2017 at Calthorpe Park.

The event would be held in May/June and would just run on one day (most likely a Sunday). An issue is parking. The organisers would potentially like to use Fleet Town FC for parking, but will also need to look at other areas. They have sought

the Council's view on using the top field (where the car show usually goes for carnival) as extra parking. This would be manned and stewarded accordingly.

The organisers would also need to have the pitches marked out in a certain way and have enquired if this would incur a groundsman cost

Guidance on these issues in advance would assist the organisers in the completion of any event application form

### **RECOMMENDATION**

- a) To determine the event application for a summer fete at Oakley Park on 23 July 2016
- b) The members are asked to determine the principle of allowing a Girls Football tournament in May/June 2017 and to offer guidance on the parking provision and groundsman costs for the event

## **15 COMPLAINT**

A complaint has been received from a resident in Lea Wood Road regarding the lights at Fleet Town Football Club shining into his property. The officer and Councillor Alan Hope visited the home of the resident whilst the lights were on. A copy of the officer report is attached. The officer has also been in contact with HDC Environmental services and they have advised that this is an FTC problem.

### **RECOMMENDATION**

That the RLA Committee authorises any action to be taken

## **Part 2 – ITEMS TO NOTE**

## **16 FLEET AND CHURCH CROOKHAM IN BLOOM**

Members are informed that due to the impending retirement of the Chairman of Fleet and Church Crookham in Bloom, the remaining In Bloom members decided to continue working with the classes for 2016 but that if there is no volunteer to act as Chairman for 2017, the Fleet and Church Crookham in Bloom would be restricted to the schools pre-schools, nurseries and childminders.

The Committee would keep under review the sustainability of the activity for subsequent years. If members are aware of any volunteers who may be interested in joining Fleet and Church Crookham in Bloom as part of the committee or as Chairman, can they please let the Clerk know.

## **17 YOUTH SHELTER ANCELLS FARM**

To note that the comments of members regarding the position of the Youth Shelter has now been agreed and the Friends of Ancells Farm have been informed. The agreed location is shown on the attached map.

## **18 FLEET HALF MARATHON**

To note the letter of thanks from the organisers of the Fleet Half Marathon-copy attached

**19 REPORT OF THE TOWN CLERK**

To note any last minute update report from the Town Clerk since the publication of the agenda

**20 DATE AND TIME OF NEXT MEETING**

The next meeting of the Recreation, Leisure and Amenities Committee will be held on Wednesday 21 September 2016 at **7pm** in the Harlington.