



The Harlington
236 Fleet Road, Fleet.
Hampshire GU51 4BY

Phone: 01252 625246
Email: clerk@fleettowncouncil.org.uk

2nd June 2011

Dina Pejcinovic
2nd Floor,
Aspinall House
Aspinall Close
Middlebrook,
Bolton,
BL6 6QQ

For the Attention of: Jackie Bellard – Appointed External Auditor

Dear Ms Bellard

FLEET TOWN COUNCIL – ANNUAL EXTERNAL AUDIT

Fleet Town Council is a new council; the parish previously falling within the District Council precept. Finances for this area at Hart District Council had, in the past, been managed under an account known as Special Expenses which covered three parishes, making apportionment to the individual parishes impossible. Therefore there is no historic data against which to measure revenue and expenditure, and no variance analysis has been possible for the financial year ending 31st March 2011.

I attach, as per your requirements, the following documents:

- The Annual return for the year ended 31st March 2011
- The income and expenditure account
- A record of the assets and liabilities of the Fleet Town Council
- The bank statement of Fleet Town Council
- The bank reconciliation for year end
- The notice of appointment of date for the exercise of elector's rights

Because Fleet Town Council is a new council, the vast majority of assets, including land and buildings, were received by Transfer Order from the District Council. No book value has been provided, so buildings and playgrounds have been valued at replacement value and land has been valued at £1 per amenity/park. Other items such as furniture and kitchen equipment transferred from the District Council have also been valued at replacement value, in the absence of book value. Where new assets have been purchased, these have been shown in the fixed assets register as new purchases.

The contact details of the clerk are:

Mrs Shar Roselman
Town Clerk
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The contact details of the Chairman are:

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Yours sincerely

Shar Roselman
Town Clerk at Fleet Town Council