



TO: Councillors R Schofield (Chairman), S Cattle, G. Chenery, P. Einchcomb, D. Gotel, A Gray, L. Holt, A. Hope, R Hunt, K Jasper, A. Oliver, D. Pierce, R Robinson, J Smith, N Walton, J. Wright

**NOTICE OF MEETING**

Notice is hereby given of

**A MEETING OF  
THE FLEET TOWN COUNCIL**

on

**Wednesday 7 December 2016 at 8 p.m. (PLEASE NOTE TIME)**

in

**The Harlington**

All members are summoned to attend

*Members are reminded that there will be a presentation from the Developers of Hartland Park at 6.30pm in the Function Room. Council will follow at 8pm*

*As this is the last meeting of Full Council before Christmas, the Chairman cordially invites you to join him for wine and mince pies immediately after the meeting*

SIGNED:

Town Clerk

Date: 1 December 2016

**AGENDA**

**Item 1 APOLOGIES**

Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable.



**Item 6 FUTURE CAPITAL WORKS**

To receive the draft future capital works programme for discussion and approval at the Council meeting in January 2017 which will be a key factor in the success of applying for a range of grants.

Please submit any comments to the Town Clerk by 5pm on Friday 16 December 2016

Copy attached.

**RECOMMENDATION**

To receive for future consideration a future capital works programme

**Item 7 FINANCIAL MONITORING**

To receive:

- a) Cash book up to October 2016
- b) List of payments for October 2016
- c) List of receipts for October 2016

*- Copies attached*

**RECOMMENDATION**

To receive into the minutes

- a) Cash book up to October 2016
- b) List of receipts up to October 2016
- c) List of Payments for October 2016

**Item 8 COMMUNITY EMERGENCY PLAN UPDATE**

To receive a report from Cllr Smith on the preparation of the Community Emergency Plan –copy attached

**RECOMMENDATION**

- a) That the initial FTC Working Group be expanded and tasked with preparing a Community Emergency Plan based upon the HCC template including guidance on how to mitigate the effect of flooding in and around Fleet.
- b) That during Spring 2017, FTC calls a public meeting to introduce the National Flood Forum aimed at displaying products to assist householders with future flood risk and to hear helpful advice concerning home insurance, health & safety, available voluntary organisations, use of drinking water during floods, etc. etc

**Item 9 HARLINGTON DEVELOPMENT UPDATE**

To note a report on the progress of the Harlington Development project-copy attached

**RECOMMENDATION**

**To agree the timescale for the project as follows:**

- to consider/approve the three options at the February 2017 Council meeting
- To start the consultation with residents in mid-February
- To announce the results of the consultation at the Annual Residents Meeting.

**Item 10 SCHEDULE OF MEETINGS 2017/2018**

To consider the draft schedule of meetings for 2017/2018 in readiness for presentation to the Annual Meeting in May 2017-copy attached

Members are also asked to note that due to a clash of dates in February 2017, the Planning Committee will be held on 13 and 27 February 2017. Policy and Finance Committee will be held on 20 February 2017

**RECOMMENDATION**

To approve a schedule of meetings for 2017/2018 for presentation to the Annual Council meeting in May 2017

**Item 11 TOWN BUSINESS RATES**

Members to receive the email request from the Fleet Business Forum to actively support its retailers in their quest to have their business units fairly valued by the Valuation Office

**RECOMMENDATION**

To agree a response to the Fleet Business Forum

**Item 12 DEFIBRILLATOR**

In order to support resilience plans, Cllr Bennison has asked local parish councils if they would be interested in making use of his discretionary budget to assist with the purchase of a Defibrillator . Cllr Bennison has indicated that that he could offer £1,000 but the offer would need to be taken up by the end of January 2017

**RECOMMENDATION**

Members are asked to indicate if they would like to see the installation

of a further defibrillator and to suggest a suitable location

## **Part 2 – ITEMS TO NOTE**

### **Item 13 NEW STAFF STRUCTURE**

To receive a copy of the new staff structure.

### **Item 14 POST MOUNTED REAL TIME PASSENGER INFORMATION**

HCC is looking into the feasibility of installing post mounted Real Time Passenger Information Displays in Fleet. The suggested sites include three locations in Fleet high street. However it has been suggested that two high street locations and one at Fleet railway station would be a better siting of the facility.

The response to this suggestion is awaited and will be reported to a future meeting

### **Item 15 NATIONAL HIGHWAYS TRANSPORT SATISFACTION SURVEY CONSULTATION**

The Highways and Transport Group would urge councillors to respond to the questionnaire individually, please note that the numbering sequence is correct. Members are asked to note the above consultation must be returned by 15 December this can be done on line <https://scorelink.econtrack.com>  
Copy attached

### **Item 16 ENHANCING STANDARDS OF ROAD SAFETY 2016**

To note that Cllr Denis Gotel attended this conference on 1 December 2016 and a report is to follow

### **Item 17 FLEET CRICKET CLUB**

To receive a verbal report from Cllr Cantle following his attendance at a meeting of the cricket club as FTC's representative

### **Item 18 NEIGHBOURHOOD PLAN**

To receive a verbal update report on the Neighbourhood Plan from Cllr Oliver

### **Item 19 HCC/HDC**

To receive any update on any HDC/HCC matters concerning FTC

**Item 20 TOWN CLERK'S REPORT**

To receive and note the Town Clerk's Report-copy attached

**Item 21 DATE AND TIME OF NEXT MEETING**

The next meeting of the Council will be held on Wednesday  
4 January 2017 at the Harlington at 7pm