



**RECREATION, LEISURE & AMENITY COMMITTEE  
NOTICE OF MEETING**

Notice is hereby given that there will be a committee meeting on

**Wednesday 14 June 2017 at 7pm  
In the Dance Studio at The Harlington**

*PLEASE NOTE VENUE*

All Committee members are summoned to attend

**To:** Cllrs , P Einchcomb, D Gotel, K Jasper, A Oliver, B Schofield,  
J Wright

Signed:

Janet Stanton  
Town Clerk 8 June 2017

**A G E N D A**

**1. ELECTION OF CHAIRMAN**

To elect the Chairman for the local government year 2017/2018

**2 ELECTION OF VICE-CHAIRMAN**

To elect the Vice-Chairman for the local government year 2017/2018

**3 APOLOGIES**

Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable

**4 DECLARATIONS OF INTEREST**

Under the Local Authorities Localism Act 2011, members must declare any interests and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Members are reminded that they must disclose both the existence and the nature of a personal interest that they have in any matter to be considered at this meeting. A personal interest will be considered a prejudicial interest if this is one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the members' judgement of the public interest.

**5 QUESTIONS FROM THE PUBLIC (3 Min per person maximum 15 minutes)**

To receive questions and statements from members of the public.

**6 MINUTES OF PREVIOUS MEETING**

To receive and approve as a correct record the minutes of the RLA Committee held on 15 March 2017 –copy attached

**Part 1 – ITEMS FOR DECISION**

**7 THE HARLINGTON AND ANCELLS FARM COMMUNITY CENTRE REPORT**

To receive for noting an update on events, hiring's and operational activities of the Harlington and Ancells Farm Community Centre from the Operations Manager.  
Copy attached

**RECOMMENDATION**

To note the report of the Operations Manager.

**8 FACILITIES AND OPEN SPACES MANAGER'S REPORT**

To consider the Facilities and Open Spaces Manager's Report – copy attached

**RECOMMENDATION**

To consider and approve the recommendations contained within the Facilities and Open Spaces Manager's report

**9 THE CEMETERY OFFICER'S REPORT**

To receive the Cemetery Officer's report-copy attached

**RECOMMENDATION**

To note the updates contained in the report

**10 EVENTS-FLEET CHILLI FESTIVAL 23 SEPTEMBER 2017**

To consider an application to hold an event on The Views on Saturday 23 September 2017.  
The event will celebrate and champion small food related businesses, with a chilli and spicy basis. The application form , risk assessment, Chilli Festival Committee Constitution, event safety plan and covering email are attached

**RECOMMENDATION**

To determine the application to hold a Chilli Festival event in the Views on 23 September 2017

**11 RUNNING FREE – CONSULTATION ON PRESERVING THE FREE USE OF PUBLIC PARKS**

The Department for Communities and Local Government is consulting on proposals to legislate to prohibit local authorities including local councils, from charging Parkrun for the use of public parks.

A document explaining the background to the consultation is attached

**RECOMMENDATION**

To formulate any response to be submitted to the Department by 5 July 2017

**Part 2 – ITEMS TO NOTE**

**12 GROUND MAINTENANCE CONTRACTOR PLAYGROUND REPORTS**

To note the Grounds Maintenance contractor reports on Playgrounds which indicate a high standard. However, possible attention may be required to some playground surfaces in the near future. -copies attached

**13 REPORT OF THE TOWN CLERK**

To note any last minute update report from the Town Clerk since the publication of the agenda.

**14 DATE AND TIME OF NEXT MEETING**

The next meeting of the Recreation, Leisure and Amenities Committee will be held on Wednesday 20 September 2017 at **7pm** in the Harlington.