



## **FLEET TOWN COUNCIL MEETING MINUTES**

**Wednesday 4 September 2013**  
The Harlington  
Fleet

### **Present**

Councillors Bob Schofield (Chairman), Chris Axam, Chris Butler, Grahame Chenery, Paul Einchcomb, Sue Fisher, Dennis Gotel, Leslie Holt, Alan Hope, Alan Oliver, Helen Perthen, Dai Pierce, Richard Robinson, Sue Tilley, Wallace Vincent, George Woods

### **Also Present**

James Corrigan- Town Clerk  
Sheila Rayner-Committee Clerk

Councillor Wheale-HCC/HDC  
Councillor John Bennison-HCC/HDC/CCPC  
Representatives of Friends of Oakley Park and Ancells Farm

Cllr Schofield welcomed members back to the first Council Meeting following the summer recess. He updated the meeting on the following issues:

- The HDC Local Plan had been challenged by the Inspector. The revised edition will not be available until the new year
- Cycle Path through The Views and Calthorpe Park up to Hitches Lane had been unofficially opened and had been well received by the public
- South and South East in Bloom judges had visited Oakley Park. The outcome would be announced at the presentation on 11 September 2013
- A successful preview of the Pantomime has been viewed on 2 September 2013
- Councillors Tilley and Wheale were thanked for their work on hopefully securing a Christmas event for the Town.

### **ITEM 1                    APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs Appleton, Forster and Lewis

### **ITEM 2                    DECLARATIONS OF INTEREST**

Cllr Oliver - Items 7 and 8 Calthorpe Park  
Cllr Chenery - Items 7 and 8 Calthorpe Park

### **ITEM 3                      QUESTIONS FROM THE PUBLIC**

A representative of the Friends of Ancells Farm asked that the Council give further guidance on the purpose, nature, scope, implementation and use of the park Development Plans.

Cllr Schofield confirmed that FTC would respond formally to the request and will arrange to meet with the representatives.

### **ITEM 4                      MINUTES OF PREVIOUS MEETINGS**

The Town Council received and approved as a correct record the minutes of the Town Council Meeting held on 3 and 10 July 2013. The Town Clerk agreed to circulate the Credit Card Protocol (item 6) and the Events Policy (item 7) to all members.

The Council received the minutes of the following committee meetings

|                              |  |
|------------------------------|--|
| Development Control          | 24 June, 8 and 22 July, 12 August 2013 |
| RLA Committee                | 17 July 2013                           |
| Policy and Finance Committee | 3 July 2013                            |

### **ITEM 5 RISK WORKING GROUP**

The meeting received the minutes of the Risk Working Group held on 1 July 2013. Cllr Schofield reported that the majority of risks were now below level 3. There was a discussion regarding security issues when functions were advertised on social media. It was agreed that security arrangements would need to be submitted when events were expected to attract more than 1000 visitors.

### **RESOLVED**

To adopt the actions recommended by the Risk Management Working Group

### **ITEM 6 HARLINGTON DEVELOPMENT UPDATE**

Cllr Schofield updated the meeting on the scope of options that were available, ranging from refurbishment of the Harlington to a strategic redevelopment of the area including Victoria Road Car Park, The Civic Offices, The Library the Harlington and Gurkha Square.

During discussion it was reported that 652 responses had so far been received to the Fleet Future survey (closing date 16 September 2013) and that HDC were considering the letting of 5 year leases of parts of the Civic Offices.

### **RESOLVED**

- a) That the Harlington Working Group be charged with producing a report on the development opportunities for the area of Victoria Road Car Park, The Civic

Offices including the courtyard, the Library the Harlington and Gurkha Square. That the report identifies the likely cost implications on both the Town Council and the residents of Fleet. Cllr Chenery to also serve on the Working Party which will meet on 12 September at 5pm

b)That the £10,000 allocated to legal services related to the Harlington be re-allocated to professional services in support of the development of the report outlined above, and that HDC be informed of this financial commitment made by FTC, and be requested to make a contribution to the professional fees incurred

#### **ITEM 7 USE OF CALTHORPE PARK-COMMUNITY EVENT AT CALTHORPE PARK-OPENING OF HITCHES LANE CYCLE PATH**

The members considered an application for the use of Calthorpe Park to hold an official opening event of the cycleway on 20 September 2013. The Town Clerk reported that additionally part of the tennis court and use of the toilets would be required.

#### **RESOLVED**

The application be approved subject to the risk assessment including marshalling arrangements and the submission of a written undertaking regarding the requirement for a bond of £1,000.

#### **ITEM 8 USE OF CALTHORPE PARK- FRIENDS OF CALTHORPE PARK BBQ**

The members considered an application for the Friends of Calthorpe Park to hold a BBQ on Saturday 21 September 2013.

#### **RESOLVED**

The application for the Friends of Calthorpe Park to hold a BBQ on 21 September 2013 be approved

#### **ITEM 9 TOWN CLERK'S REPORT**

The Town Clerk presented his report which included an update on the following matters:

- Closure of Squirrels pre-school
- Pantomime
- Reconfiguration of the Harlington
- New office suite
- Ancells Community Centre
- Cycle Path through Calthorpe Park and The Views
- Ancells Farm Park
- Oakley Park

- Basingbourne Park
- Calthorpe Park
- The Cemetery
- Tree Management
- The Point
- Annual ROSPA play inspections
- Alternative Bank Accounts
- Staffing changes
- Councillor training

In response to a question, the Town Clerk reported that the advertisement for the vacancy for the Facilities Manager would appear within the next two weeks

**RESOLVED**

The Town Clerk’s report be noted

**ITEM 10 FLEET FUTURE UPDATE**

The meeting received and noted an update report on Fleet Future submitted by Cllr Tilley

**ITEM 11 HCC/HDC MATTERS EVENT REQUESTS**

Cllr Wheale reported on the following:

- That the three cherry trees in The Views would be replaced with 3 birch trees.
- That HCC was considering ways of extending the Lengthsman Scheme

**ITEM 12 NATIONAL OLDER PEOPLES’ DAY**

Cllr Schofield reported that National Older Peoples’ Day would be held on 1 October 2013. In order to support the event a day of activity will be held in the main hall to promote services for older people including those within the Harlington and Ancells Community Centre. Local groups will be invited to demonstrate their services and hopefully the café will be busy also. Cllr Schofield reported that he would liaise with HDC and would suggest the McCarthy and Stone be asked to sponsor the event

**ITEM 13 DATE AND TIME OF NEXT MEETING**

The next meeting will be held on Wednesday 2 October 2013 at 7.30pm at The Harlington

There being no further business the meeting closed at 8.55 pm.

**Signed**.....

**Date**:.....