



**RECREATION, LEISURE & AMENITY COMMITTEE  
NOTICE OF MEETING**

Notice is hereby given that there will be a committee meeting on

**Wednesday 19 September 2018 at 7pm  
The Harlington**

All Committee members are summoned to attend

**To:** Cllrs R Ashworth, G Chenery, P Einchcomb, L Holt, K Jasper, A Oliver, B Schofield, S Tilley, P Wildsmith, G Woods, J Wright

Signed:

Janet Stanton  
Town Clerk 13 September 2018

**AGENDA**

**Item 1 APOLOGIES**

Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable

**Item 2 DECLARATIONS OF INTEREST**

Under the Local Authorities Localism Act 2011, members must declare any interests and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Members are reminded that they must disclose both the existence and the nature of a personal interest that they have in any matter to be considered at this meeting. A personal interest will be considered a prejudicial interest if this is one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the members' judgement of the public interest.

**Item 3 QUESTIONS FROM THE PUBLIC (3 Min per person maximum 15 minutes)**

To receive questions and statements from members of the public.

**Item 4 MINUTES OF PREVIOUS MEETING**

To receive and approve as a correct record the minutes of the RLA Committee held on Wednesday 20 June 2018 –copy attached

## **Part 1 – ITEMS FOR DECISION**

### **Item 5 THE HARLINGTON AND ANCELLS FARM COMMUNITY CENTRE REPORT**

To receive for noting an update on events, hiring's and operational activities of the Harlington and Ancells Farm Community Centre from the Operations Manager- Copy attached

#### **RECOMMENDATION**

To consider and note the report of the Operations Manager.

### **Item 6 FACILITIES AND OPEN SPACES MANAGER'S REPORT**

To consider the Facilities and Open Spaces Manager's Report – copy attached

#### **RECOMMENDATION**

To consider and note the proposals in the Facilities and Open Spaces Manager's report

### **Item 7 THE CEMETERY OFFICERS REPORT**

To receive the Cemetery officer's report-copy attached

#### **RECOMMENDATION**

To note the update report

### **Item 8 PROPOSED CAPITAL PROJECTS PROGRAMME**

To review the proposed capital works programme for submission to HDC for S106 funding where appropriate- copy attached

#### **RECOMMENDATION**

To approve the capital works programme

### **Item 9 FLEET TOWN FOOTBALL CLUB – TREE TRIMMING QUOTE**

Members will recall that at the meeting of Council on 5 September 2018 agreement was given to the trimming of trees at Fleet Town Football Club in association with the replacement of netting behind the goals and that a quote for the work be obtained from the Council's Tree surgeon (minute 8 refers)

A quote has been obtained in the sum of £350 + VAT

#### **RECOMMENDATION**

To approve the acceptance of the quote of £350 by FTC to proceed with the tree trimming in association with the club's replacement of the netting behind the goals at Fleet Town Football Club

**Item 10 APPLICATION FOR WEDDING PARTY ON OAKLEY PARK**

To consider an application from a local resident to hold a wedding reception in a tipi tent in Oakley Park on 13 July 2019 and the use of the facilities in the Oakley Park pavilion-copy of application and risk assessment attached

**RECOMMENDATION**

To determine an application for a Wedding Party to held in Oakley Park on 13 July 2019

**Part 2 – ITEMS TO NOTE**

**Item 11 ROSIE AND BEAN’S CAFÉ**

To note the activities that take place in the Cricket Club in Calthorpe Park - Copy attached

**Item 12 ROSPA REPORTS**

To note the 2018 ROSPA reports for Ancells Farm, Basingbourne Park, Edenbrook ( Blackthornes and Sorrels), Calthorpe Park, Oakley Park and The Views.

The reports are generally satisfactory and FOSM is dealing with any outstanding issues.

As the reports are so lengthy, hard copies will be available at the meeting for Inspection and in the Town Clerk’s office in advance. All the documents are available on the FTC member portal. If you would like a personal hard copy to be available at the meeting, please inform the Town Clerk

**Item 13 REPORT OF THE TOWN CLERK**

To note any verbal update report of the Town Clerk

**Item 14 DATE AND TIME OF NEXT MEETING**

The next meeting of the Recreation Leisure and Amenities Committee will be held on Wednesday 19 December 2018 at 7pm in the Harlington.