



To Councillors: R Schofield (Chairman), R Ashworth, G Chenery, P Einchcomb, L Holt, A Hope, K Jasper, J Kirkpatrick, A Oliver, M Peddell, D Pierce, R Robinson, S Tilley, S. Wheale, P Wildsmith, R Williams, G Woods, J Wright

NOTICE OF MEETING

Notice is hereby given of
AN **EXTRAORDINARY** MEETING OF
THE FLEET TOWN COUNCIL
on
Monday 13 August 2018 at 7 p.m.
in
The Harlington

All members are summoned to attend

SIGNED:

Janet Stanton,
Town Clerk

Date: 8 August 2018

A G E N D A

Item 1 APOLOGIES

Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable.

Item 2 DECLARATIONS OF INTEREST

Under the Local Authorities Localism Act 2011, members must declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Members are reminded that they must disclose both the existence and the nature of a personal interest that they have in any matter to be considered at this meeting. A personal interest will be considered a prejudicial interest if this is one in which a

member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the members' judgement of the public interest

Item 3 QUESTIONS FROM THE PUBLIC (3 Min per person maximum 15 minutes)
To receive questions and statements from members of the public.

Item 4 MINUTES OF THE LAST MEETING

To approve the addendum to the draft minutes of the Council meeting held on 4 July 2018-copy attached

Part 1 – ITEMS FOR DECISION

Item 5 NEIGHBOURHOOD PLAN

- a) To receive and approve the recommendation of the Neighbourhood Plan Steering Group on the proposed final policy wording –copy attached
- b) To delegate responsibility for finalisation of the Neighbourhood Plan document and submission to HDC to the Neighbourhood Plan Steering Group

RECOMMENDATION

To approve the proposed final policy wording and the delegation of responsibility for finalisation of the Neighbourhood Plan document and submission to HDC

Item 6 PARISH MEETING

To note that a parish meeting has been called by local residents-copy of notice attached. Members to consider the role it wishes FTC to play in these proceedings

RECOMMENDATION

- a) To note that the meeting has been called
- b) To determine the role, if any, to be played by FTC in the proposed parish meeting

Item 7 CHRISTMAS FESTIVITIES

To receive a report from the Town Clerk regarding the Christmas Festivities and a proposal to underwrite the expenses of the Christmas Festivities by up to £5,000

RECOMMENDATION

To note the report and approve the proposed programme and to underwrite the associated expenses by up to £5,000

Item 8 THE HARLINGTON DEVELOPMENT

To consider the report of the Harlington Working Group and its recommendations on the consultation process . To delegate authority to the Harlington Working Group to proceed with arrangements for the approved consultation process and the questions to be put to local residents

RECOMMENDATION

To approve the consultation process and delegate authority to the Harlington Working Group to progress the matter accordingly

Item 9 DRAFT HEADS OF TERMS – THE HARLINGTON

To receive and consider the draft Heads of terms for The Harlington. *copy attached*

RECOMMENDATION

To approve the Heads of Terms for The Harlington.

Item 10 ANCELLS FARM SCHOOL BUSES

To debate a letter from the local MP regarding funding for Ancells Farm school bus-copy attached

RECOMMENDATION

To determine a response to the local MP

Item 11 FLEET LINK FUNDING

To consider and approve a request to approve a new contract for Fleet Link to continue until 31 March 2021 . The total funding required from FTC would be £12,025.47 for 2019/20 and £12,314.08 for 2020/2021

RECOMMENDATION

To determine the request.

Item 12 DATE OF NEXT MEETING

The next ordinary meeting of Council will be held on Wednesday 5 September 2018 at the Harlington at 7pm

Part 3 CONFIDENTIAL ITEMS

Under the Public Bodies (Admission to Meetings) Act 1960 Exclusion of the public in accordance with Section 1(2) and by reason of the confidential nature of the business of the Town Council, the Public and Press will be excluded from the Meeting

The following types of business will be treated as confidential:

- a) **Engagement, terms of service, conduct and dismissal of employees**
- b) **Terms of tenders, and proposals and counter-proposals in negotiations for contracts**
- c) **Preparation of cases in legal proceedings**
- d) **The early stages of any dispute**
- e) **Matters of a personal nature**

Item 13 TENDERS

a) Garden of Remembrance

Members are advised that although it was within budget, only one tender had been received following advertisement on the Contract Finder website

Approval is now sought to proceed on the basis of the single tender received and in advance of the actual receipt of S106 funding approved by HDC. *Report attached*

RECOMMENDATION

To immediately award the contract to the single tenderer and in advance of the actual receipt of the S106 funding approved by HDC

b) Basingbourne Playground

To report the receipt of three tenders which are to be evaluated on Friday 10 August 2018

In order that the contract can be awarded immediately, to secure completion of the project by the end of September 2018, members are asked to approve the suspension of Standing Orders which provides for 3 clear working days between the receipt of the evaluation report and the decision to award the contract

RECOMMENDATION

- a) To suspend Standing Orders to provide for the Council to approve the award of the contract for the construction of Basingbourne playground and its completion by the end of September 2018
- b) To approve the tender recommended by the tender evaluation working group and to award the contract

Item 14 AWARD FOR A MEMBER OF THE PUBLIC