



FLEET TOWN COUNCIL

MINUTES OF THE POLICY AND FINANCE COMMITTEE

**Wednesday 7 May 2014
at The Harlington at 7pm**

PRESENT

Cllr Vincent (Chairman)
Cllr Axam
Cllr Einchcomb
Cllr Holt
Cllr Oliver
Cllr Robinson
Cllr Schofield
Cllr Tilley
Cllr Woods

Also Present

Janet Stanton-Deputy Clerk
Sheila Rayner –Committee Clerk

ITEM 1 APOLOGIES FOR ABSENCE

An apology for absence was received from Cllr Appleton and Perthen

ITEM 2 DECLARATIONS OF INTEREST

Cllr Axam Item 6(a) Beerfest
Item 6(b) Hart Voluntary Action
Cllr Oliver Item 6(a) Beerfest
Cllr Vincent Item 6(c) Life education
Cllr Woods Item 6 (a) Beerfest

ITEM 3 QUESTIONS FROM MEMBERS OF THE PUBLIC

There were no questions from the public

ITEM 4 MINUTES OF PREVIOUS MEETINGS

The Minutes of the Policy and Finance Committee held on 2 April 2014 were approved

ITEM 5 INCOME RECEIPTS AND EXPENDITURE PAYMENTS UP TO 31 March 2014

The Cash Book, Bank reconciliation and List of Payments up to 31 March 2014 were presented to the members.

RESOLVED

- a) To confirm that the bank reconciliation equals zero and Cllr Robinson confirmed that the bank statement matches the reconciliation and signed the bank statements and payment schedule
- b) To receive into the minutes the List of payments for March 2014.

ITEM 6 GRANT APPLICATIONS

a) Beerfest

The members considered a grant application from the Fleet Lions in the sum of £250 to fund the use of a PA system for the 2014 Beerfest to be held at the Harlington

RESOLVED

To refuse the application for a grant of £250

b) Hart Voluntary Action

The members considered a grant application from HVA for £180 towards the cost of workshops

RESOLVED

To refuse the application for a grant of £180

c) Life Education

The members considered a grant application from Life Education for £500 to help fund health education programmes at Velmead Junior and Fleet Infants' School

RESOLVED

To refuse the application for grant as it is outside the Council's grant policy

After dealing with these applications the view was expressed that the existing Grant Policy should be reviewed by the new Council, including the need for applicants to attend meetings to further explain the application if necessary, and to answer questions from members.

ITEM 7 2013/2014 YEAR END FINANCES

The members noted the 2013/2014 Year Balance sheet and Income and Expenditure breakdown

ITEM 8 DATE AND TIME OF NEXT MEETING

The next meeting of the Policy and Finance Committee will be held on Monday 16 June 2014 at 7.30pm

There being no further business the meeting closed at 7.30 pm

The Chairman thanked the members for their hard work and support over the last year.

Signed:..... **Date**.....

Chairman