



## FLEET TOWN COUNCIL

### MINUTES OF THE EXTRAORDINARY RECREATION, LEISURE AND AMENITIES COMMITTEE

Wednesday 6 February 2019 at 6pm

The Harlington

#### PRESENT

##### Councillors:

Paul Einchcomb (Chairman)  
Grahame Chenery  
Leslie Holt  
Alan Oliver  
Bob Schofield  
Sue Tilley  
Ruth Williams  
George Woods  
Jonathan Wright

#### Also Present

Janet Stanton-Town Clerk  
Sheila Rayner-Committee Clerk

#### RLA Feb 2019 ITEM 1 APOLOGIES FOR ABSENCE

There was an apology for absence from Cllr Ashworth, Jasper and Wildsmith

#### RLA Feb 2019 ITEM 2 DECLARATIONS OF INTEREST

There were no declarations of interest

#### RLA Feb 2019 ITEM 3 QUESTIONS FROM THE PUBLIC

There were no questions from the public

#### RLA Feb 2019 ITEM 4 CALTHORPE PLAY AREA TENDER

The members received a draft form of tender for the proposed Calthorpe Park play area for inclusion on the Contract Finder website.

The members were asked to indicate if the draft documentation met their requirements with regard to the scheme.

The members gave detailed and careful consideration to the following :

- Access arrangements and the possible effect on Merivale residents during construction
- The removal of CCTV and disabled parking provision to a separate contract

- The formation of a bund from the spoil of the site
- Satisfactory comparison with the format of the Basingbourne Park tender documentation
- The agreement to include a maximum indicative cost
- The need to use common terminology throughout ie 6 weeks or 90 days
- The award criteria
- Better explanation of the proposed timescale
- Need to ensure that the scope of the project is clear
- Need to ensure consistency across the documentation
- The need to clearly define the contract area on the map
- Define 'waste' and 'spoils'
- Ensure that restitution of the site requirements are clear
- Installation of fencing around the whole site (para 1.26)
- Disabled spaces
- Better clarity of requirements around traffic, parking and cessation of deliveries during school pickup and drop-off times
- Include All spoils in para 2.5
- Check numbering throughout-some para numbers repeated
- Use common language throughout ie equipment or apparatus
- Attempt to achieve accessibility to all areas
- Confirm that evaluation should be based on 1-5
- Check the weighting of features
- Final assessment of tenders to be based on Track Record 20%, Quality/price 10%, scheme content 70%

## **RESOLVED**

That the Town Clerk, in consultation with Cllrs Schofield and Einchcomb , (Chairmen of Council and RLA committee respectively) finalise the tender documentation for the Calthorpe Park Pay Area

Cllr Wright entered the meeting at 6.28pm during discussion on this item

The meeting adjourned at 7pm and reconvened at 8.10pm

## **RLA Feb 2019 ITEM 5 ANCELLS FARM NEW AERIAL RUNWAY**

Further to the meeting of the committee held on 18 December 2018 members considered additional reports from the Grounds Maintenance contractor and a Playground Equipment Installation Company which suggested that the equipment was in need of replacement resulting in a disturbance to the surface which it would not be financially viable to salvage

However members believed that in the main, the surface below the equipment was intact and it was only the edging that needed to be repaired.

There was also doubt about the certainty of which parts of the equipment actually needed replacement

Following discussion it was

## **RESOLVED**

1. To invite ROSPA to carry out an up to date inspection and advise the Council on any action that needs to be taken with regard to the surface, equipment and seat connectors to ensure the safety of the facility

2. To approve expenditure up to £9,000, as provided in the budget , and to be based on the recommendations of ROSPA

**RLA Feb 2019 ITEM 6 DATE AND TIME OF NEXT MEETING**

The next meeting of the Committee will be held on Wednesday 13 March 2019 at the Harlington at 7pm

There being no further business the meeting closed at 8.20 pm

Chairman.....Date.....

DRAFT