



TO: Councillors R Schofield ( Chairman ),S Cantle, G. Chenery, P. Einchcomb,  
D. Gotel, A Gray, L. Holt, A. Hope, K Jasper, A. Oliver, D. Pierce,  
R Robinson, J Smith, N Walton, J. Wright

**NOTICE OF MEETING**

Notice is hereby given of

**A MEETING OF  
THE FLEET TOWN COUNCIL**

on

**Wednesday 2 March 2016 at 7 p.m.**

in

**The Harlington**

All members are summoned to attend

SIGNED:

Town Clerk

Date: 25 February 2016

**AGENDA**

**Item 1 APOLOGIES**

Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable.

**Item 2 DECLARATIONS OF INTEREST**

Under the Local Authorities Localism Act 2011, members must declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Members are reminded that they must disclose both the existence and the nature of a personal interest that they have in any matter to be considered at this meeting. A personal interest will be considered a prejudicial interest if this is one in which a member of the public with knowledge of the relevant facts would reasonably regard as so

significant that it is likely to prejudice the members' judgement of the public interest.

**Item 3 QUESTIONS FROM THE PUBLIC**

(3 Min per person maximum 15 minutes)

To receive questions and statements from members of the public.

**Item 4 MINUTES OF PREVIOUS MEETINGS**

To receive and approve as a correct record the minutes and the confidential minute of the Council Meeting held on Wednesday 3 February 2016-copy attached

To receive resolutions and consider approval of recommendations from the following committees and to return to committees any issues for reconsideration.

Development Control Committee	8 and 22 February 2016
Planning Committee	22 February 2016

- Copies attached

**Part 1 – ITEMS FOR DECISION**

**Item 5 FINANCIAL MONITORING**

To receive:

- a) Income received to 31 January 2016
- b) Expenditure paid up to 31 January 2016
- c) List of payments January 2016
- d) List of payments October 2015

- Copies attached

**RECOMMENDATION**

To receive into the minutes

- a) the Income Receipts statement up to 31 January 2016
- b) the Expenditure statement up to 31 January 2016
- c) List of payments January 2016
- d) List of payments October 2015

Cllr Robinson to confirm that the bank reconciliations for January 2016 equals zero and that he has signed the bank statements and payment schedules.

**Item 6 CO-OPTION/ BY-ELECTION**

As members are aware, a casual vacancy for the Calthorpe ward has occurred due to the resignation of Cllr Forster.

A Notice of the vacancy has been displayed and at the time of writing no registered electors from the Calthorpe ward have requested a by-election.

An application for co-option has been received from Richard Hunt-application attached

**RECOMMENDED**

To co-opt Richard Hunt as the ward member for the Calthorpe ward on Fleet Town Council

**Item 7 HOUSING OPTIONS – NEW CONSULTATION**

Members will recall that Council considered the HDC Housing Options consultation on 13 January 2016. HDC has now advised that it has become apparent that not all the settlements that were anticipated to be included within Question 4 (Approach 1) had been correctly captured within either the consultation text or the content of Question 4.

To ensure a fair and thorough process HDC has decided to refresh the consultation on the Housing Options Paper.

Copy of email and revised summary document attached

**RECOMMENDED**

To re-submit the views sent to HDC following the Council meeting on 13 January 2016

**Item 8 GRANT APPLICATION**

To consider a grant application in the sum of £5,000 received from Jenny Atherton, to assist with the funding of a Queen's Tea Party which is to be held to celebrate the Queens 90<sup>th</sup> birthday celebrations in June 2016(application attached)

**RECOMMENDED**

To determine the grant application

**Item 9 REPRESENTATION ON FLEET POND SOCIETY**

The Fleet Pond Society has invited FTC to appoint a councillor to represent FTC on the Fleet Pond Society, formerly held by ex Cllr Tilley

**RECOMMENDED**

To appoint a member to represent FTC on the Fleet Pond Society and to add the organisation to the Council's list of Outside Bodies to which representatives are elected at each annual Council meeting

**Item 10 ANNUAL RESIDENTS MEETING TUESDAY 5 APRIL 2016**

Further to consideration of the format to be used at the Annual Residents Meeting, agreed at the Council meeting on 3 February 2016, to appoint a working group to finalise the material and general arrangements

**RECOMMENDED**

To appoint a working group to finalise arrangements for the Annual Residents' Meeting on 5 April 2016

**Item 11 INSURANCE TENDER APPROVAL**

The Council's three year insurance contract ends on 31 March 2016. Although five companies were invited, only one has submitted a tender-the current supplier. Members are asked to reaffirm the appointment of the Council's current insurance supplier

**RECOMMENDED**

To approve the appointment of Zurich as the Council's insurer for five years expiring on 31 March 2021 in the sum of £7727 pa

**Item 12 SMOKE-FREE PLAYGROUNDS**

Smoking in family-friendly spaces can send a message to children that tobacco is a common part of life.

Learning from successes in other areas, the HDC Health and Policy Project Officer would like to explore the possibility of establishing a voluntary ban on smoking in playgrounds in Hart.

**RECOMMENDED**

The Council to indicate a view on whether it supports a voluntary ban on smoking in its playgrounds

**Item 13 ENERGY CONTRACTS 2016-2018**

The FTC energy contract for some of the Council's assets is coming up for renewal in September 2016.

Currently the Council benefits from the bulk purchase of energy through HCC under the terms of a contract arranged by Laser, a part of Kent County Council.

However, not all the assets of the council are included in this energy contract but can be transferred as individual energy contracts come to an end.

The current arrangements will be extended from September 2016 to October 2018

*Document attached*

## **RECOMMENDED**

To approve the extension of the current contract arrangements until October 2018 and to include other assets as they become available

### **Part 2 – ITEMS TO NOTE**

**Item 14 NEIGHBOURHOOD PLANNING UPDATE**

To receive a verbal update from Cllr Oliver

**Item 15 FLEET FUTURE**

To receive any update on the work of Fleet Future

**Item 16 HCC/HDC**

To receive any update on any HDC/HCC matters concerning FTC

**Item 17 TOWN CLERK'S REPORT**

To receive and note the Town Clerk's Report-copy attached

**Item 18 DATE AND TIME OF NEXT MEETING**

The next meeting of the Council will be held on Wednesday 6 April 2016 at the Harlington at 7pm

### **Part 3 CONFIDENTIAL ITEM**

**Under the Public Bodies (Admission to Meetings) Act 1960 Exclusion of the public in accordance with Section 1(2) and by reason of the confidential nature of the business of the Council, the Public and Press will be excluded from the Meeting.**

**Item 19 CONTRACTUAL DISPUTE**

To receive an update

**Item 20 THE NEW HARLINGTON**

To receive an update on progress and contractual issues