



**RECREATION, LEISURE & AMENITY COMMITTEE
NOTICE OF MEETING**

Notice is hereby given that there will be a committee meeting on

**Wednesday 21 December 2016 at 7pm
The Harlington**

All Committee members are summoned to attend

To: Cllrs S Cantle, P Einchcomb, D Gotel, K Jasper, A Oliver, B Schofield,
J Wright

Signed:

Janet Stanton
Town Clerk

Date: 15 December 2016

AGENDA

1 APOLOGIES

Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable

2 DECLARATIONS OF INTEREST

Under the Local Authorities Localism Act 2011, members must declare any interests and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Members are reminded that they must disclose both the existence and the nature of a personal interest that they have in any matter to be considered at this meeting. A personal interest will be considered a prejudicial interest if this is one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the members' judgement of the public interest.

3 QUESTIONS FROM THE PUBLIC (3 Min per person maximum 15 minutes)

To receive questions and statements from members of the public.

4 MINUTES OF PREVIOUS MEETING

To receive and approve as a correct record the confidential and non-confidential minutes of the RLA Committee held on 21 September 2016 –copy attached

Part 1 – ITEMS FOR DECISION

5 THE HARLINGTON AND ANCELLS FARM COMMUNITY CENTRE REPORT

To receive for noting an update on events, hiring's and operational activities of the Harlington and Ancells Farm Community Centre from the Operations Manager- Copy attached

RECOMMENDATION

To note the report of the Operations Manager.

6 FACILITIES AND OPEN SPACES MANAGER'S REPORT

To receive the Facilities Officer's Report – copy attached

RECOMMENDATION

To note the report of the Facilities and Open Spaces Manager

7 CEMETERY OFFICER'S REPORT

To receive the Cemetery Officer's report-copy attached

RECOMMENDATION

To note the Cemetery Officer's report

8 BASINGBOURNE DEVELOPMENT PLAN

To receive and consider the Basingbourne Development plan for recommendation to adopt by Fleet Town Council-copy attached

RECOMMENDATION

To receive and approve the Basingbourne Development Plan for recommendation to full Council

9 OAKLEY PARK DEVELOPMENT PLAN

To receive the Oakley Park Development and consider for recommendation to adopt by Council-copy attached

RECOMMENDATION

To receive and approve the Oakley Park Development Plan for recommendation to

full Council in January 2017

10 PROPOSED CAPITAL WORKS

To receive and consider the proposed capital works list for recommendation to Full Council in January 2017

RECOMMENDATION

To agree and prioritise the list of capital works for recommendation to full Council

11 RIGHTS OF WAY PRIORITY CUTTING LISTS

To receive information from HCC on Public Rights of Way and to agree 5 paths which require priority cutting in 2017. Currently, the following paths are cut:

Path Name	Path Code	Cut Planned
Fleet Bridleway	7502 089/7502	May
Fleet Footpath	6089/6	June
Fleet Footpath	502 089/502	June
Fleet Footpath 503	089/503	June

Part 2 – ITEMS TO NOTE

12 CALTHORPE PARK PAVILION

To receive a verbal update from Cllr Cantle on the progress of the Calthorpe Park Project

13 ROSPA REPORTS

To note the 2016 ROSPA reports for Ancells Farm, Basingbourne Park, Edenbrook, Calthorpe Park, Oakley Park and The Views-as the reports are so lengthy , hard copies will be available at the meeting for inspection. All the documents are available on the FTC member portal. If you would like a personal hard copy to be available at the meeting, please inform the Town Clerk

14 TREE SURVEYS

To note tree surveys for Ancells Farm, Basingbourne Park, Calthorpe Park, Oakley Park, The Views, The Cemetery and Dukes Mead amenity land-carried out as part of the Grounds Maintenance-copies attached

15 REPORT OF THE TOWN CLERK

To note the update report of the Town Clerk

16 DATE AND TIME OF NEXT MEETING

The next meeting of the Recreation, Leisure and Amenities Committee will be held on Wednesday 15 March 2017 at **7pm** in the Harlington.