



**RECREATION, LEISURE & AMENITY COMMITTEE
NOTICE OF MEETING**

Notice is hereby given that there will be a committee meeting of

Fleet Town Council

**Wednesday 21 March 2012 at 7.30 p.m.
The Harlington**

All committee members are summoned to attend

To: Cllrs P. Einchcomb, (Chair) S. Fisher, H. Perthen, B. Schofield, S. Tilley, G. Woods, G. Chenery, S. Forster, A. Oliver.

Signed:
TOWN CLERK:
Date:

A G E N D A

1. APOLOGIES

Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable.

2. DECLARATIONS OF INTEREST

Under the Local Authorities (Model Code of Conduct) order 2007, members must declare any interests and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Members are reminded that they must disclose both the existence and the nature of a personal interest that they have in any matter to be considered at this meeting. A personal interest will be considered a prejudicial interest if this is one in which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the members' judgement of the public interest.

3. QUESTIONS FROM THE PUBLIC (3 Min per person maximum 15 minutes)

To receive questions and statements from members of the public.

4. MINUTES OF PREVIOUS MEETING

To receive and approve as a correct record the minutes of the RLA Committee held on 15 February, 2012

** *Minutes of meeting attached*

Part 1 – ITEMS FOR DECISION

5. SPORT'S AND RECREATION REPORT

To receive for noting an update on sport, recreation and park activities from the Sport's and Recreation Officer and to **RESOLVE** the following:

- a) **Football – Aldershot Town Community Trust**
That the use of each park is given free of charge by Fleet Town Council for Soccer on Sunday and for the Holiday courses during Easter and June.
- b) **Casual Tennis**
Tennis court charges should be amended as follows:
 - That Casual Use should be charged per court - £6 per court for adults and £4 per court for children/Youths (up to 18)
 - That there is free use of Courts 5 and 6 for a trial period during Wimbledon.
- c) **Oakley Park**
To agree the cost of materials, approximately £500 (written quote awaited) to complete fixing the path at Oakley Pavilion.
Grounds Maintenance - 301 4200 Budget 2012/2013
- d) **Basingbourne Park**
To accept the quotation for £560 from Nigel Jeffries to complete the brick circle work around the roundabout at the Basingbourne Play area.
Open Spaces – Playground Maintenance 301 4230
- e) **Decorations for the Harlington**
 - To agree for two flagpoles to be fitted to the front of the Harlington
 - To purchase bunting and flag decorations for the Harlington at £115.86 and to install flag fittings at £150Olympic Funding – 301 – 4652
- f) **Expand Toddler Play Area at Ancells Farm**
To approve the quote from Crowley Civil Engineers to extend the Play area so the two pieces of spring play equipment can be added to Ancells Play Area. Cost £280
Play equipment - 301 - 4230
- g) **QEII Application for Calthorpe Park**
To decide whether Calthorpe Park should use a Charitable or Non-Charitable Deed of Dedication for the Park with the Fields in Trust

6. THE HARLINGTON AND ANCELLS FARM REPORT

To receive for noting an update on events, hirings and operational activities of the Harlington and Ancell's Farm Community Centre from the Operations Manager and

7. VIRING OF BUDGET

- a) New chairs are required for Ancells Farm Community Centre but there is currently no budget or budget line for equipment at the Centre. There are currently unused funds in the building maintenance which could be vired to an equipment budget line..

To RESOLVE

- To authorise the viring of £1,200 from 205 4170 – Building Maintenance
To 205 4185 - Equipment in the 2011 – 2012 Budget
- To authorise the viring of £3,000 from 205 4170 – Building Maintenance to 205 4185 – Equipment in 2012 – 2013 Budget

- b) To complete playground maintenance work , funds from Open Spaces Tree surgery be vired to Playground maintenance

To RESOLVE

- To authorise viring £1,750 from 301 4250 -Tree surgery to 301 4230 – Playground Maintenance

8. THE SQUIRRELS

To receive an update from the Acting Clerk and a letter from Squirrels Community Pre-School requesting a rent reduction for the period following the Easter break.

To RESOLVE

- If Squirrels Pre-school should receive a rent reduction for the period following the Easter Break.

9. ANCELLS FARM PLAY EQUIPMENT

To receive a request from the Friends of Ancells Farm to approve a slide and trim trail for the Play Area.

*** Papers attached*

To RESOLVE

- To approve the site and installation of a slide and trim trail to be installed in the Ancells Farm Playground

10. S106/CIL FUNDING

To receive the revised S106/CIL project list to be agreed by Councillors prior to submission to Hart District Council

To **RESOLVE**

- To approve the updated S106/CIL project list prior to submission to Hart District Council

11. FLEET CARNIVAL

The Licencing Department at HDC have advised the Chair of the Carnival Committee that a Premises Licence is required for Calthorpe Park as there will be live music throughout the weekend.

** Email attached

To **RESOLVE**

- That Fleet Town Council considers applying for a Premises Licence for Calthorpe Park with a caveat stating the park licence limited will be limited to only be to 4 events per year in Calthorpe Park, the details to be in line with the Fleet Town Council Events policy

Part 2 – ITEMS TO NOTE

12. FLEET CEMETERY

It has been brought to the Acting Clerk's attention by a resident that some of the graves in the lawned part of the cemetery need to be levelled and the grass relaid. The levelling of the lawned part of the cemetery will be undertaken by Neil the grave digger free of charge.

13. THE CLERKS REPORT

To receive and note the Clerk's report

14. Date and Time of Next Meeting

The next meeting of the Recreation, Leisure and Amenities Committee will be held on Wednesday 18 April 2012 at 7.30pm in the Harlington