TO: Councillors R Schofield (Chairman), S Cantle, G. Chenery, P. Einchcomb, D. Gotel, A Gray, L. Holt, A. Hope, R Hunt, K Jasper, A. Oliver, D. Pierce, R Robinson, J Smith, N Walton, J. Wright

NOTICE OF MEETING

Notice is hereby given of

A MEETING OF
THE FLEET TOWN COUNCIL

on

Wednesday 1 June 2016 at 7 p.m.

in

The Harlington

All members are summoned to attend

SIGNED:

Town Clerk

Date: 26 May 2016

AGENDA

Item 1 APOLOGIES

Schedule 12 of the LGA 1972 requires a record to be kept of members present, and that this record forms part of the minutes of the meeting. A resolution must be passed on whether the reason(s) for a member's absence are acceptable.

Item 2 DECLARATIONS OF INTEREST

Under the Local Authorities Localism Act 2011, members must declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Members are reminded that they must disclose both the existence and the nature of a personal interest that they have in any matter to be considered at this meeting. A personal interest will be considered a prejudicial interest if this is one in which a member of the public with knowledge of the relevant facts would reasonably regard as so

significant that it is likely to prejudice the members' judgement of the public interest.

Item 3 **QUESTIONS FROM THE PUBLIC**
(3 Min per person maximum 15 minutes)

To receive questions and statements from members of the public.

Item 4 **MINUTES OF PREVIOUS MEETINGS**

To receive and approve as a correct record the confidential and non-confidential minutes of the Annual Council Meeting held on Wednesday 11 May 2016-copy attached

To receive resolutions and consider approval of recommendations from the following committees and to return to committees any issues for reconsideration.

Development Control Committee	9 and 23 May 2016
Planning Committee	23 May 2016

- Copies attached

Part 1 – ITEMS FOR DECISION

Item 5 **AUDITOR'S REPORT and ACTION PLAN**

To receive the internal auditor's report for 2015/2016 and approve the proposed Action Plan-copies attached

RECOMMENDATION

a) To receive and note the internal Auditor's Report for 2014/2015
b) To approve the proposed Action Plan

Item 6 **ANNUAL RETURN**

To receive and approve the Annual Return for 2015-2016-copy attached

RECOMMENDATION

To approve for signature by the Chairman and Town Clerk and submission of the Annual Return for 2015/2016

Item 7 **REVIEW OF STANDING ORDERS AND FINANCIAL REGULATIONS**

To review Standing Orders and Financial Regulations to reflect:

a) The General Power of Competency
b) New tendering requirements

c) Budgetary control for the Harlington Project Development

Copies of documents attached showing suggested changes in colour

RECOMMENDATION

To approve changes to Standing Orders and Financial Regulations to reflect:

a) The General Power of Competency
b) Tendering requirements
c) Budgetary control for the Harlington Project development

Item 8 REVIEW OF EARMARKED RESERVES AND CAPITAL PROJECTS

To receive and note the earmarked reserves and to consider the identification of capital projects for 2016-2017-papers attached

RECOMMENDATION

To note the earmarked reserves and approve the identification of projects for 2016-2017

Item 9 FINANCIAL MONITORING

To receive:

a) To receive the bank reconciliation for April 2016
b) To receive the cash book for April 2016
c) To receive the List of Payments for April 2016

Copies attached

RECOMMENDATION

To receive into the minutes:

a) To receive and accept the bank reconciliation for April 2016
b) To receive and accept into the minutes the List of Payments for April 2016
c) To receive and accept into the minutes the List of Payments for April 2016

Item 10 TENNIS COURTS – CALTHORPE PARK-RESURFACING WORKS AND ON-LINE BOOKING

To consider a report on the setting up of an online booking/payment system to improve access to the tennis courts at Calthorpe Park-copy attached

To receive and approve the tender for the resurfacing works to the tennis courts in Calthorpe Park-paper to follow

RECOMMENDATION

a) To set up a Stripe account to receive payments from users booking tennis courts at Calthorpe Park
b) To receive and ratify the tender /quotation authorisation form, signed by two Councillors for the resurfacing work for the tennis courts in Calthorpe Park

Part 2 – ITEMS TO NOTE

Item11 HARLINGTON DEVELOPMENT UPDATE

To receive and note an update report from Cllr Schofield

Item 12 NEIGHBOURHOOD PLANNING

To receive an update report from Cllr Oliver

Item13 ELECTORAL REVIEW OF HAMPSHIRE

To note that there is to be a further limited consultation for Havant and New Forest. Given this, the final recommendations from the local Government Boundary Commission for the whole of the county will now be published on 16 August, 2016. If members wish to see the information relating to the further consultation for Havant and New Forest, it is available in the Town Council office.

Item 14 FLEET FUTURE

To receive any update on the work of Fleet Future

Item 15 HCC/HDC

To receive any update on any HDC/HCC matters concerning FTC

Item 16 TOWN CLERK'S REPORT

To receive and note the Town Clerk's Report-copy attached

Item 17 DATE AND TIME OF NEXT MEETING

The next meeting of the Council will be held on Wednesday 6 July 2016 at the Harlington at 7pm