



## **FLEET TOWN COUNCIL**

### **Health & Safety Policy Statement**

Fleet Town Council shall, as far as reasonably practicable, ensure the health, safety and welfare of its employees, and anyone affected by the Council's undertakings in accordance with the Health and Safety at Work Act 1974 and all other relevant legislation and guidance. The Council will work towards continual improvement and will strive to apply best health and safety practice in all of its activities.

It is the responsibility of all employees and contractors working on behalf of the Council to work in ways that promote a healthy and safe working environment. Successful health and safety management requires active support at all levels. The Town Clerk holds overall responsibility for the implementation of this policy.

Successful health and safety management will be achieved by:

- Involving Councillors, The Town Clerk, Employees and Contractors together with users of the Council's facilities
- Making responsibilities clear to everyone
- Promoting safe behaviour, health and wellbeing
- Monitoring performance and working towards improvement.

In particular the Council will provide the following:

- Assessments of significant and foreseeable risks and suitable measures to control those risks
- Safe systems of work where hazards have been identified.
- Arrangements for the safe storage, handling and use of articles and substances
- A commitment to the provision of relevant information, instruction and training in respect of health and safety matters.
- Appropriate personal protective equipment relevant to potential health and safety concerns
- Safe and appropriately maintained equipment and machinery.
- Facilities for employee consultation on all health and safety matters.
- Safe buildings and working environments.

In addition to these commitments the Council will ensure that adequate resources and training are available to implement this policy and that competent health and safety advice is available to all employees. An officer will be allocated Health and Safety responsibilities as appropriate